

## **TENDER DOCUMENTS**

**HARYANA SEEDS DEVELOPMENT CORPORATION LIMITED**  
(A State Government Undertaking)

Regd. & Head Office: **BEEJ BHAWAN**, Bays No: 3-6, Sector: 2, PANCHKULA –134 112 (Haryana)

**CIN No .UO1122HR1974SGC007442**

**GST No. 06AAACH3951J1ZN**

**Phone:- 0172 - 2579217, 2579215,**

**FAX: 0172 – 2577583**

**Notice Inviting e-tender**

**e-tender** is invited from only those firms (PVT. and LTD.) or proprietorship firms or individuals who have valid GST registration certificate etc. and intending to purchase for disposal of condemned **Seed Processing Plant and Machineries like as Seed graders, Seed scalper, Indent cylinder grader, VB Elevators, Gravity separators, holding bins etc., Gen Set 125 KVA, 62.5 KVA, 15KVA and other machines “As it where is basis” and “as it what is basis”**. The machines etc can be inspected on any working day during office hours at HSDC offices.

DNIT in single stage two cover system for Pre-Qualification/Technical Bid (online Bid under PQQ/Technical Envelope) and request for Financial Bid (comprising of price bid proposal under online available on <https://haryanaeprocurement.gov.in>, under this process, the Pre-qualification/ Technical online bid Application as well as online Price Bid are invited at single stage under two covers i.e. PQQ/Technical & Commercial Envelope.

S. No	Name of unit & Detail of items Description of unit with address	Total esti. Cost (Rs. In lacs)	EMD to be deposited	Tender Fee & e-service fee (Non refundable)	Doc. fee	Start Date & Time of Bid Preparation & Submission	Expiry Date & Time of Bid Preparation & Submission	EMD to be deposited through online	Opening of e-tender
1.	Condemned Seeds Processing Machinery list comprising of items from Sr. 1 to 13 at Regional Office, GT Road Umri Kurukshetra.	3.00	10% of the rate quoted by the bidder (rounded of Rs.100/-)	Rs.5000/- & Rs.1000/-		06.02.18 at 4:00 PM	28.02.18 5.00 PM	26.02.18 4.00 P.M.	05.03.18 at 11.00 A.M
2.	Condemned Seeds Processing Plant Machineries list comprising of items list from Sr. 1 to 13 at Regional Office, M-5 Industrial Area Yamuna Nagar	2.50	-do-	Rs.5000/- & Rs.1000/-		06.02.18 at 4:00 PM	28.02.18 5.00 PM	26.02.18 4.00 P.M.	05.03.18 at 11.00 A.M
3.	Condemned Gen Set 62.5 KVA Kirloskar make with Aqustic chamber complete set of item No.1, at Regional Office, M-5 Industrial Area, Yamuna Nagar	1.00	-do-	Rs.5000/- & Rs.1000/-		06.02.18 at 4:00 PM	28.02.18 5.00 PM	26.02.18 4.00 P.M.	05.03.18 at 11.00 A.M
4.	Condemned Seeds Processing Plant Machineries list comprising from Sr. 1 to 20 (Plant No. 3) at Regional Office, 4 <sup>th</sup> mile stone Sirsa Road Hisar.	2.00	-do-	Rs.5000/- & Rs.1000/-		06.02.18 at 4:00 PM	28.02.18 5.00 PM	26.02.18 4.00 P.M.	05.03.18 at 11.00 A.M
5.	Condemned Seeds Processing Plant Machineries list comprising from Sr. No. 1 to 13 (Plant No. 4) at Regional Office, 4 <sup>th</sup> mile stone Sirsa Road Hisar.	1.50	-do-	Rs.5000/- & Rs.1000/-		06.02.18 at 4:00 PM	28.02.18 5.00 PM	26.02.18 4.00 P.M.	05.03.18 at 11.00 A.M
6.	Condemned Gen Set 125 KVA Cummins / Kirloskar make with aqustic chamber complete set of item No.1, at Regional Office, 4 <sup>th</sup> mile stone Sirsa Road Hisar.	1.50	-do-	Rs.5000/- & Rs.1000/-		06.02.18 at 4:00 PM	28.02.18 5.00 PM	26.02.18 4.00 P.M.	05.03.18 at 11.00 A.M
7.	Condemned Gen Set 15 KVA with aqustic chamber complete set of item No.1, at Regional Office, 4 <sup>th</sup> mile stone Sirsa Road Hisar.	0.50	-do-	Rs.5000/- & Rs.1000/-		06.02.18 at 4:00 PM	28.02.18 5.00 PM	26.02.18 4.00 P.M.	05.03.18 at 11.00 A.M
8.	Condemned Seeds Processing Machineries list comprising from	0.50	-do-	Rs.5000/- & Rs.1000/-		06.02.18 at 4:00 PM	28.02.18 5.00 PM	26.02.18 4.00 P.M.	05.03.18 at 11.00 A.M

	Sr. No. 1 to 3 at Regional Office, 4 <sup>th</sup> mile stone Hisar Road Sirsa.							A.M
9.	Condemned Gen Set 125 KVA Cummins / Kirloskar make with Aqustic chamber complete set of item No.1, at Regional Office, 4 <sup>th</sup> mile stone, Hisar Road Sirsa.	1.50	-do-	Rs.5000/- & Rs.1000/-	06.02.18 at 4:00 PM	28.02.18 5.00 PM	26.02.18 4.00 P.M.	05.03.18 at 11.00 A.M

**Note:-The detail of list of all items are available / can be viewed at PART-B Annexure-II of tender documents**

Eligibility and qualification of the Applicant will be first examined based on the details submitted online under first cover (PQQ or Technical) with respect to eligibility and qualification criteria prescribed in this Tender document. The Price Bid under the second cover shall be opened for only those Applicants whose PQQ/Technical Applications are responsive to eligibility and qualifications requirements as per Tender document. **The tenderer should read the terms & conditions & specifications mentioned in tender documents in Part- ,“A“ & ”B“ strictly before submission of e-tender.** E-Tender documents can be downloaded/uploaded online on the Portal: <https://haryanaeprocurement.gov.in> .

**MANAGING DIRECTOR**

## **PART-A**

**HARYANA SEEDS DEVELOPMENT CORPORATION LIMITED**  
**(A State Government Undertaking)**  
**Regd. & Head Office: BEEJ BHAWAN, Bays No: 3-6, Sector: 2,**  
**PANCHKULA –134 112 (Haryana)**

**CIN No . UO1122HR1974SGC007442**  
**GST No. 06AAACH3951J1ZN**

**Phone:- 0172 - 2579217, 2579215,**  
**FAX: 0172 – 2577583**

### **ELIGIBILITY CRITERIA & DOCUMENTS TO BE ATTACHED/SUBMITTED WITH TECHNICAL BID**

1. Only those firms (Pvt. Ltd or Ltd) or proprietorship firm or individual can participate who have valid GST Registration issued from the Competent Authority. Copy of GST Registration Certificate should be attached with the tender (bid)
2. PAN card of the firm/ Proprietor/ individual & the copy of the same should be submitted with the tender.
3. Undertaking on the letter pad / letter head in case of firm (Pvt. Ltd. or Ltd.)/ Proprietorship/ individual & affidavit on Non Judicial Stamp Paper of Rs. 10/- duly attested from Notary Public to the effect that the firm / person is neither black listed by any Government Department/ Semi Govt./Board/Corporation, nor any criminal case / complaint is registered or pending against the firm / person.
4. **Note: all copies to be attached should be self attested /certified.**

### **IMPORTANT TERMS AND CONDITIONS**

**(A) The Earnest Money –cum-Security:-** Earnest Money- cum Security (10% of the quoted Rate) deposited by the tenderer will be adjusted towards security. The successful tenderer shall have to deposit GST / Surcharge on GST as applicable on date within 15 days from the date of issue of Acceptance letter failing which their Earnest Money-cum-Security deposited with the offer will be forfeited to Corporation Account.

**(B) Lifting period:-** Two months (60 days) from the date of issue of sale letter from Head Office with detailed at respective Regional Unit (Umri (kkr), Hisar, Sirsa & Yamuna Nagar).

**(C) Storage charges:-** Storage charges @ 2% per month of the value of the Sale order shall be charged, if purchaser fails to lift the material within the stipulated lifting period allowed subject to the extension in the lifting period.

**(D) Extension in lifting period:** Extension in the Lifting period will be allowed to the bidder on basis of genuine requirement of bidder and after approval of Managing Director.

### **GENERAL TERMS AND CONDITIONS**

- 1) It is the sole responsibility of bidder to inspect the site / complete items mentioned in the list thoroughly at respected Regional Unit (Umri (kkr), Hisar, Sirsa & Yamuna Nagar) before quoting any rate / price /bid for the same.
- 2) Place of Delivery:- **Consignee's site on "as it where is basis" & " as it what is basis"**. Dismantling of the machines from the site by the bidders at their own risk & cost. Any type of damages to the building or any other may be borne by the bidder at the time of dismantling.
- 3) The Bid i.e. Financial (Commercial) Bid is to be submitted online on web portal **<https://haryanaeprocurement.gov.in>**. However, the tenderer have option to submit the supporting documents are required to be supported along with Financial (Commercial) Bid either in online mode or in off-line mode in physical form to the office of HARYANA SEEDS DEVELOPMENT CORPORATION Ltd, Bays No. 3-6, Sector-2, Panchkula by due date / time. In case supporting documents are to be supplied off-line in physical form, then it should be so specified in their Financial (Commercial) Bid & the supporting documents must be deposited in the office of Haryana Seed Corporation Panchkula.

- 4) The bidder / tender should quote their rates exclusive of applicable GST & Surcharge on GST as applicable on date and will be charged extra.
- 5) **GST once deposited shall not be refunded in any case.**
- 6) Deposit of Sale Value of Items (Payment):- 100% payment will be deposited by the successful bidder /tenderer with the respective Regional Office (Umri (kk), Hisar, Sirsa & Yamuna Nagar) of the Corporation or Head Office, Panchkula in Accounts Section as the case may be before lifting the Items.
- 7) Conditional offer will not be considered in any circumstances.
- 8) Any fraudulent document submitted with the tender and any misleading information furnished will invite penal to tune of cancellation of Sale order, forfeiture of Security amount deposited with the tender and blacklisting / debarring of firm (Pvt. Ltd. or Ltd.) or proprietorship firm or individuals for doing future business.
- 9) Haryana Seed Corporation reserves the right to reject or accept any offer without assigning any reason thereof.

### **E-BIDDING TERMS & CONDITIONS**

- I. Obtaining a Digital Certificate: - As the bids are to be submitted online at single e-procurement portal (<https:haryanaeprocurement.gov.in>) and are required to be encrypted and digitally signed, the Bidders are advised to obtain Digital Signature Certificate (DSC) at the earliest. For obtaining Digital Certificate, the Bidders should follow point No.2 under "Instructions to bidder on Electronic Tendering System".

- II. Under this process, online price Bid/ Quotation shall be invited at Single Stage under one cover i.e. Single e-procurement portal (<https://haryanaeprocurement.gov.in>) under the category: Disposal Tenders. Bidders also have to upload the requisite documents as mentioned in the eligibility criteria while submitting the online Financial (Commercial) Bid.
- III. The price Bid under the Commercial Envelope shall be opened for only those bidder(s) who has remitted Security Amount i.e. 10% of the Rate (Sale Value of the store) quoted by the bidder (Rounded off to Rs. 100) online towards their e-Challan & duly verified at Single e-procurement portal. The intended bidder which fails to pay Tender Fee + e-service Fee and EMD-cum-Security Amount Deposit under the stipulated time frame shall not be allow to submit his/her bids for the respective Disposals Even/Tender.
- IV. The payment for Tender Document Fee + e-service Fee shall be paid by eligible bidders online directly through Internet Banking & Debit Cards and the payment for EMD-cum-Security Amount Deposit can be paid online directly through either Internet Banking & Debit Cards or RTGS/NEFT. Please refer to 'Online payment Guideline' available at the Single e-procurement portal of Gov.H (Govt. of Haryana) and also mentioned under the Tender Document at Annexure-I
- V. Intending bidders will be mandatorily required to online sign-up (create user account) on the website <https://haryanaeprocurement.gov.in> to be eligible to participate in the Disposal e-tender at <https://dsnd.haryanaeprocurement.gov.in>.
- VI. The interested bidders must remit the funds at least T+1 working day (Transaction + One working Day) in advance i.e. on or before up to 26.02.2018, 16.00 Hrs (04.00 p.m.) in case of RTGS /NEFT.

**VII.** The intended bidders/agencies have to successfully verify their payment online and submit their bid(s) on or before the expiry date & time of Disposals Event/Tender at Single e-procurement Portal (<https://dsnd.haryanaeprocurement.gov.in>).

In case bidders need any clarifications or if training required to participate in online tenders they can contact at Help Desk in below mentioned address:

**M/s Nextenders (India) Pvt. Ltd;  
O/o Director, Supplies & Disposals, Haryana  
SCO No.9, 2<sup>nd</sup> Floor, Sector-16  
Panchkula-134108 (Haryana)**

**M/s Nextenders (India) Pvt. Ltd.  
Nirman Sadan (PWD B&R)  
Plot No. 01 Basement Dakshin Marg  
Sector-33-A, Chandigarh-160020**

**E-mail: [chandigarh@nextenders.com](mailto:chandigarh@nextenders.com)  
Help desk : 1800-180-2097 (Toll Free Number)  
Phone No.:- 0172-2582008 and 2582009**

**For other information if required by the bidder, can be contacted  
to HARYANA SEEDS DEVELOPMENT CORPORATION's  
PERSON on**

**Mobile No. 9896296284 (SH. B.M. SHARMA)**

## **KEY DATES**

Sr. No.	Bidder's Stage	Remarks	
1.	On-line Submission of Tender Fee + e-service fee & EMD-cum-Security Deposit	(i) Through Net Banking and Debit Card	On or before 26.02.2018 up to 4.00 P:M
		(ii) Through RTGS/NEFT	On before 26.02.2018 up to 16.00 Hrs (04.00 p.m.)
2.	On-line Bid Submission Technical/ [Financial (Commercial) Bid]	On or before 28.02.2018 up to 17.00 Hrs. (05.00 p.m.)	

Sr. No.	Department Stage	Remarks
1.	Opening of Tender Technical/[Financial (Commercial) Bid(s)]	On 05.03.2018 at 11.00 A.M

### Important Note:

- 1) The Applicants/ bidders have to complete 'Application / Bid Preparation & Submission' stage on scheduled time as mentioned above. If any Applicant / bidder failed to complete his /her aforesaid stage in the stipulated online time scheduled for this stage, his / her Application / bid status will be considered as 'Applications / bids not submitted' and responsible for that himself, Corporation not be responsible at any stage for non submission of their bid.
- 2) Applicant / Bidder must confirm & check his / her Applicant / bid status after completion of his /her all activities for e-biding.
- 3) Applicant / Bidder can rework on his / her bids even after completion of 'Applicant / Bid Preparation & submission stage' (Application / Bidder Stage), subject to the condition that the rework must take place during the stipulated time frame of the Applicant / Bidder Stage.

EXECITIVE ENGINEER  
for: MANIGING DIRECTOR,  
Haryana Seeds Development Corporation Ltd.

## Annexure-I

### Guidelines for online payments at e-procurement portal of Government of Haryana

Post registration, bidder shall proceed for bidding by using his password. Bidder shall proceed to select the event he is interested in. On the respective Department's page in the e-procurement portal, the Bidder would have following options to make payment for e-service fee & participation Fees (EMD):-

- A. Debit Card- for e-service fee only
- B. Net Banking –for e-service fee only
- C. Net Banking /NEFT –for participation fees (EMD) only

Operative Procedure for Bidder payment:-

A) **Debit Card:-** The procedure for paying through Debit Card will be as follows:-

- i. Bidder selects Debit Card option in e-procurement portal.
- ii. The e-procurement portal displays the amount and the card charges to be paid bidder. The portal also displays the total amount to be paid by the bidder.
- iii. Bidder clicks on “Continue” button.
- iv. The e-procurement portal takes the bidder to Debit Card payment gateway screen.
- v. Bidder enters card credentials and confirms payment.
- vi. The gateway verifies the credentials and confirms with “successful” or “failure” message, which is confirmed back to e-procurement portal.
- vii. The page is automatically routed back to e-procurement portal.
- viii. The status of the payment is displayed as “successful” in e-procurement portal. The e-procurement portal also generates a receipt for all successful transactions. The bidder can take a print out of the same.

- ix. The e-procurement portal allows Bidder to process another payment attempt in case payments are not successful for previous attempt.

**B) Net Banking:-** The procedure for paying through Net Banking will be as follows.

- (i) Bidder selects Net Banking option in e-procurement portal.
- (ii) The e-procurement portal displays the amount to be paid by bidder.
- (iii) Bidder clicks on “Continue” button.
- (iv) The e-procurement portal takes the bidder to Net Banking payment gateway screen displaying list of Banks.
- (v) Bidder chooses his / her bank.
- (vi) The Net Banking gateway redirects Bidder to the Net Banking page of the selected Bank.
- (vii) Bidder enters his account credentials and confirms payment.
- (viii) The Bank verifies the credentials and confirms with “successful” or “failure” message to the Net Banking gateway which is confirmed back to e-procurement portal.
- (ix) The page is automatically routed back to e-procurement portal.
- (x) The status of the payment is displayed as “successful” in e-procurement portal. The e-procurement portal also generates a receipt for all successful transactions. The bidder can take a print out of the same.
- (xi) The e-procurement portal allows Bidder to process another payment attempt in case payments are not successful for previous attempt.

**C) RTGS/NEFT**

The bidder shall have the option to make the Participation fee (EMD) payment via Net Banking as mentioned at point B. Also bidder shall have the option via RTGS/NEFT. Using this module, bidder would be able to pay from their existing Bank account through RTGS/NEFT. This would offer a wide reach for more than 90,000 bank branches and would enable the bidder to make the payment from almost any bank branch across India.

- i. Bidder shall log into the client e-procurement portal user id and password as per existing process and selects the RTGS/NEFT payment option.
- ii. Upon doing so, the e-procurement portal shall generate a pre-filled Challan. The Challan will have all the details that is required by the bidder to make RTGS-NEFT payment.
- iii. Each Challan shall therefore include the following details that will be pre-populated:
  - a. Beneficiary account no: (unique alphanumeric code for e-tendering)
  - b. Beneficiary IFSC Code:
  - c. Amount:
  - d. Beneficiary bank branch:
  - e. Beneficiary name:
- iv. The Bidder shall be required to take a print of this Challan and make the RTGS/NEFT on the basis of the details printed on the Challan.
- v. The bidder would remit the funds at least T+ 1 day (Transaction + One day) in advance to the last day and make the payment via RTGS /NEFT to the beneficiary account number as mentioned in the Challan.
- vi. Post making the payment, the bidder would require to login on the e-Tendering Portal and go to the payment page. On clicking the "EMD Verification" button, there would be a link for real time validation on clicking the same, system would do auto validation of the payment made against EMD.

# PART-B

## Annexure-II

### Lot No.1, for Sr. No. 1

List Comprising of Items Sr. No.1 to 13 of Condemned items available at Regional Office, G.T Road, Umri (KKR)

**Name of Unit:-**      **Umri**

<b>Sr. No.</b>	<b>Description/Specification of machine/items</b>	<b>Qty.(No.)</b>	<b>Capacity.</b>
1.	Jeep Trolley	1	-
2.	Sack cleaning machine Complete with starter main switch	1	-
3.	Treator complete with starter	1	-
4.	Undersize bin	3	10 Ton
5.	Small bin	1	0.7 Ton
6.	Pouch packing machine complete with stabilizer	1	-
7.	Bag closer sumech company	3	-
8.	Counter balance	4	5/2, 10/2
9.	Moisture meter universal	1	
10.	Canopy of 50 KVA Gen. set	1	
11.	Grader complete with wooden screen 112 No.	2	4 Ton
12.	Indent Cylinder	2 set	4 Ton
13.	Gravity separator complete with deck	2	4 Ton

## SECTION-II

## FORM FOR FINANCIAL BID

## ANNEXURE-B

S.No.	Lot No. as mentioned at Part-B , Annexure-II, Sr.1 to 9 unit wise	Rates Unit ex-work price (GST and other surcharge exclusive as applicable as on date)
1	<b><u>Lot No.1</u></b> Condemned Seeds Processing Machinery list comprising of items from Sr. 1 to 13 at Regional Office, GT Road Umri Kurukshetra.	

**Note: - Bidder / Tenderer should quote their rates exclusive of applicable GST and other Surcharge on GST as applicable on date and will be charged extra.**