

HARYANA SEEDS DEVELOPMENT CORPORATION LIMITED

(A State Government Undertaking)

Regd. & Head Office: **BEEJ BHAWAN**, Bays No: 3-6, Sector: 2,
PANCHKULA-134 112 (Haryana)

Phone:- **0172 - 2577755, 2579215,**

FAX: 0172 – 2577583

e-Tenders is invited for below mentioned work in single stage two cover system i.e. Request for Pre-Qualification/Technical Bid (online Bid under PQQ/ Technical Envelope) and Request for Financial Bid (comprising of price bid Proposal under online available Commercial Envelope):-

Sr. No.	Name of Item	Total Project Cost	EMD to be deposited online (in Rupees)	Tender Document Fee and e-service fee (in Rupees)	Start Date & Time of Bid Preparation & Submission	Last Date & Time of Bid Preparation & Submission	Opening of technical bid and financial bid
1.	Purchase of Cattle Feed for current sale season.	On consignment basis	Rs.2 Lakh	Rs.5000/- +1000/-= Rs.6000/-	08.12.2017 at 09.00 a.m.	21.12. 2017 at 09.00 a.m.	21.12.2017 at 10.00 a.m.

Note :- EMD is exempted for Govt. Agencies.

Under this process, the Pre-qualification/ Technical online bid Application as well as online Price Bid shall be invited at single stage under two covers i.e. PQQ/Technical & Commercial Envelope. Eligibility and qualification of the Applicant will be first examined based on the details submitted online under first cover (PQQ or Technical) with respect to eligibility and qualification criteria prescribed in this Tender document. The Price Bid under the second cover shall be opened for only those Applicants whose PQQ/ Technical Applications are responsive to eligibility and qualifications requirements as per Tender document. The technical bid will be opened on **21.12.2017** at **10.00 AM** at HSDC, H.O, Panchkula. The bidders/tenderers or their authorised representatives can be present at that time

MANAGING DIRECTOR

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TERMS & CONDITIONS

1. Interested bidders are requested to see on the portal <https://haryanaeprocurement.gov.in> the list of items which our Corporation intends to purchase on **consignment basis**.
2. Separate rates should be quoted for each Brand / Product of Cattle Feed along with packing size offered for supply. The rate offered / accepted will be applicable / valid for 1 year from the date of supply order.
3. Following documents / certificates are required to be provided for qualifying Technical Bid:-
 - a) The taxes (GST), if any, applicable will be applicable and supplier has to provide HSN code of each Product / Brand.
 - b) The supplier has also to be furnish copy of CIN no. certificate
 - c) The copy of Registration under “**Haryana Regulation of Compound Cattle Feed, Concentrates and Mineral Mixtures order 1999**”.
 - d) Copy of registration of company / firm with respective Department / Government.
 - e) Copy of proof of Research & Development unit and / or certificate if approved by Government of India or State concerned if any.
 - f) Proof of testing laboratory established by the Supplier / Bidder.
 - g) Copies of Balance Sheet worth Rs. 100 crore turn over per annum for Cattle Feed only during each last two financial years i.e. 2015-16 & 2016-17.
 - h) Certificate of component / ingredient wise detail for each Brand / Product of Cattle Feed.
 - i) Certificate of quality assurance as per composition or relevant act for each Brand / Product of Cattle Feed.
 - j) Copy of certificate for each Brand / Product with undertaking that it has minimum standardization / composition as per Bureau of Indian Standard (BIS).
 - k) Proof of year and quantity wise Government supply if any.
 - l) Testimonial or any award given by any Government / Organization.
 - m) An affidavit on behalf of the supplier company with respect to responsible person for quality and other legal issues indicating the name, contact no. & complete address thereof.

- n) Authority letter issued by authorized signatory of the supplier / bidder company, in case, the supply of Cattle Feed is to be made through its distributor.
- o) An undertaking on behalf of the supplier that the supplier will not supply Cattle Feed at lower rates to that offered to HSDC to any other Government Agency / Private distributor or dealer in Haryana.
- p) Detail of quantity sold in Haryana during last two years for all Brand / Product of Cattle Feed manufactured by the supplier.
4. Intending bidders will be mandatorily required to online sign-up (create user account) on the website <https://haryanaeprocurement.gov.in> to be eligible to participate in the e-Tender. **He/ She will be required to make online payment of Rs.2 Lakh /- towards EMD online before expiry of the submission time of tender. If, the intended bidder fails to pay EMD under the stipulated time frame, the Tender will be rejected. No interest will be payable on Earnest Money and/or Security Deposit.**
5. **The payment for Tender Document Fee of Rs.5000/- and e-Service Fee Rs.1000/- shall be made by eligible bidders/producers online directly through Debit Cards & Internet Banking Accounts.**
6. Both the above fee i.e. tender document fee Rs.5000/- (Rupees Five Thousand only) and e-Service fee Rs.1000/- (Rupees One Thousand only) are **non-refundable** being charged for using the service of secure electronic gateway. The secure electronic payments gateway is an online interface between bidders & online payment authorization networks.
7. The Payment for document fee/ e-Service fee can be made by eligible bidders online directly through Debit Cards & Internet Banking.
8. a) Tender documents can be downloaded online from the Portal: <https://haryanaeprocurement.gov.in>
- b) As the Bids are to be submitted online and are required to be encrypted and digitally signed, the Bidders are advised to obtain Digital Signature Certificate (DSC) at the earliest. For obtaining Digital Certificate, the Bidders should follow Point No.2 under "Instructions to bidder on Electronic Tendering System".
9. The Bidders can download the tender documents from the Portal: <https://haryanaeprocurement.gov.in>
- Online Technical Envelope** – Reference details of the Earnest Money Deposit, Tender Fee and E-service fee instrument and scanned copy of supporting documents.
10. The bidder is required to pay online EMD amount to participate in the bidding process. The interested bidders must remit the funds at least T+1 working day (Transaction + One Day) and make payment via RTGS/NEFT or OTC to the beneficiary account number specified under the online generated challan. The intended bidder/Agency thereafter will be able to successfully verify their payment online, and submit their bids on or before the expiry date & time of the respective events/Tenders at <https://haryanaeprocurement.gov.in>

11. The quantities mentioned in the NIT or Tender Form may be decreased or increased at the sole discretion of the Corporation.
12. Where for any unavoidable reasons the tenders cannot be opened on the date prescribed in the NIT/ Tender Enquiry letter the date shall be extended and such extended date will be notified to all concerned. In case the specified date of opening falls on holiday or a holiday is subsequently declared on that date, the tenders will be opened on the next working day following holiday(s).
13. It is a common thumb rule that the negotiations could be held up to L-3 bidder, if the difference between L-1 quoted rate and those quoted by L-2 or L-3 is within 5% of the L-1 quoted rate. In cases where the L-1 bidder refuses to further reduce his offered price and the L-2 or L-3 bidders come forward to offer a price which is better than the price offered by L-1 bidder, the bidder whose price is accepted becomes the L-1 bidder. However, in such a situation, the original L-1 bidder may be given one more opportunity to improve upon the discovered price. In case, the original L-1 bidder further improves upon the price discovered during the negotiations, he would be treated as the L-1 bidder.

However, being different range / kind of Products / Brands of Cattle Feed (products made for specific requirements / results) monopolistic in nature and to fulfill the quantity required and to arrange maximum number of Cattle Feed Brand / Product to facilitate the area wise farmers demand to select suitable Cattle Feed, the relaxation in above procedure (Sr. no. 24) will be availed by the designated committee as per approval of the Competent Authority i.e. Managing Director.

14. The Tender signed by a person (other than the tenderer) on behalf of the Tenderer without disclosing his authority to do so shall not be deemed to be valid tender and may be liable to be rejected. No tender will be considered unless and until all the documents are properly signed.
15. The Corporation reserves the right to accept or reject any or all tenders without assigning any reason thereof or entrust the work to more than one tenderer.
16. The contract for the supply shall be deemed to have come into existence on the date of the supply order and entered into at destination(s) and all causes of action related to the contract will, therefore be deemed to have arisen within the **jurisdiction of the Panchkula Courts.**
17. The Earnest money of the tenderers will be forfeited to HSDC account if they withdraw their offer/rates or modify the terms & conditions of the same during the validity of their offer which are adverse to the business ethics.
18. HSDC will not be responsible for the deterioration in quality of Cattle Feed during storage, during transactions or otherwise.
19. That in case of any dispute with regard to the terms and conditions of the supply order, the matter would be referred to the Managing Director who would either act as an Arbitrator himself or nominate someone to act as an Arbitrator as per the provisions of **Arbitration and Conciliation Act, 1996** and the supplier would not have any objection to appointment of the nominee of the Managing Director as an Arbitrator or that the Arbitrator so nominated is an employee of the

Corporation. The decision of the Managing Director as an Arbitrator or that the Arbitrator so nominated will be final in the respective matter.

20. In case of any dispute with regard to the terms and conditions of the agreement/supply order, the courts at **Panchkula** will have the exclusive jurisdiction to try and entertain the dispute arise between the supplier and the Corporation.
21. Supplier's offer should be valid for at least **One Year**. Supply of the entire quantity by the successful tenderer is required to be completed within stipulated period at given destination from the receipt of HSDC's purchase order.
22. The payment of Cattle Feed will be released on monthly basis after receipt of bills/ GR of sold quantity subject to satisfactory test report and fulfillment of other terms and conditions of supply order. In case of finding the offered, sub-standard during sampling and testing by any competent authority the payment of respective lot will be withheld upto final decision.
23. **The party who has been black-listed or is under litigation with HSDC or any enquiry is pending against the party or it has committed any unethical business activity with / against HSDC, is not liable to participate in the tender. In case such party participate in this tender, the same can be out rightly rejected and its tender will not be entertained. If, the party do not disclose itself or any of above comes in the notice of HSDC at later stage, suitable action including black listing will be taken accordingly.**
24. The competent authority of HSDC i.e. Managing Director reserves the right to relax / change in any of the terms mentioned above as per situation in the interest of the Corporation.
25. The Bid i.e. Technical Bid as well as Financial Bid is to be submitted online on web portal <https://haryanaeprocurement.gov.in>. However, the firms have option to submit the supporting documents as required to be supported along with Technical Bid in physical form to the office of **HSDC** by due date/time in the office of **HARYANA SEEDS DEVELOPMENT CORPORATION , PANCHKULA** before the due date/time of opening of Technical Bid. The financial bid/s of only those bidders/items will be opened who qualify on the basis of their Technical Bids.
26. Bidders will have to procure/ should have legally valid Digital Signature Certificate as per Information Technology Act 2000, using which they can sign their electronic bids. Bidders can procure the same from any of the license certifying Authority of India or can contact "Help Desk". In case bidders need any clarifications or if training required to participate in online tenders they can contact at Help Desk in below mentioned address:-

M/s. Nextenders (India) Pvt. Ltd;
O/o, Director, Supplies & Disposals, Haryana
SCO. No.09, 2nd Floor, Sector-16, PANCHKULA – 134 108
E-mail: chandigarh@nextenders.com
Help Desk: 1800-180-2097 (Toll Free Number)
Department Contact No. +91-9896076876

IMPORTANT NOTE: - Offer without prescribed Earnest Money, Tender Form/ Tender Fee, tender document fee, Registration Certificate will be summarily rejected.

(OTHER TERMS & CONDITIONS AS PER Tender Forms available at “Download” option on portal <https://haryanaeprocurement.gov.in>).

(For Guideline of online payment please refer to instruction at “How to...?” at the portal on <https://haryanaeprocurement.gov.in>).

In case of any query with respect to NIT, CHIEF MANAGER PRODUCTION, HSDC , Panchkula can be contacted at Mob:-9896076876.

MANAGING DIRECTOR

Submitted for approval please.

CMP

CMM

CF&AO

MD

हरियाणा बीज विकास निगम लिमिटेड
(हरियाणा सरकार का संस्थान)
बेज नं0 3-6, सैक्टर-2,
पंचकुला - 134 112 हरियाणा

दूरभाष नं0 - 0172-2577755, 2579215
फैक्स नं0 - 0172-2581454

अल्पकालिक ई-निविदा सूचना

राज्यभर के किसान कृषि बीजों एवं अन्य आदान खरीदने के लिए सर्वप्रथम हमारे निगम के राज्य भर मे 75 बक्री केन्द्रों पर पहुंचते हैं। अपना व्यापार क्षेत्र फैलाने एवं किसानों को सभी आदान वर्षभर उपलब्ध कराने की नीति के अन्तर्गत हरियाणा बीज विकास निगम द्वारा पशु-चारा (Compound Cattle Feed) को HSDC के बिक्री केन्द्रों से बिक्री हेतु कन्साइन्मेंट आधार पर खरीद के लिए अल्पकालिक ऑनलाईन निविदाएं आमंत्रित की जाती हैं। निविदा प्रपत्र एवं सभी शर्तें <https://haryanaeprocurement.gov.in> से प्राप्त की जा सकती है। बिना कोई कारण बताए किसी भी या सभी निविदाओं को आंशिक या पूर्ण रूप से निरस्त करने का अधिकार प्रबन्ध निदेशक, हरियाणा बीज विकास निगम लिमिटेड, पंचकुला (हरियाणा) के पास सुरक्षित है। उक्त निविदा ऑनलाईन <https://haryanaeprocurement.gov.in> पर दिनांक 08.12.2017 प्रातः 9 बजे से 21.12.2017 सुबह 9 बजे तक खुली रहेंगी। ऑनलाईन निविदाएं 21.12.2017 को प्रातः 10 बजे निविदाकर्ताओं के समक्ष बीज भवन, बेज 3-6, सैक्टर-2, पंचकुला में खोली जाएंगी।

प्रबन्ध निदेशक

TENDER FORM

To

The Managing Director,
Haryana Seeds Development Corporation Ltd.
Bay 3-6, Sector-2,
PANCHKULA

Brand / Product Name of Cattle Feed	Packing size	Quantity offered (in bags.)	Rate per bag offered for HSDC in Rs.	Margin for HSDC per bag in Rs.	MRP Per bag in Rs.
Brand / Product 1					
Brand / Product 2					
Brand / Product 3					
Brand / Product 4					

Sr. No.	Name of the Documents to be uploaded	Bidder's Response Yes/No
1	CIN no. Certificate	
2.	Copy of registration under Haryana Regulation of Compound Cattle Feed, Concentrates and Mineral Mixture Order 1999.	
3.	Copy of Registration of Company / Firm with respective Department / Government.	
4.	Copy of certificate of R & D unit	
5.	Proof of testing laboratory	
6.	Copy of balance sheet worth Rs. 100 crore turn over for 2015-16 & 2016-17 year	
7.	Certificate of component / ingredient wise detail for each Brand / Product of Cattle Feed	
8.	Certificate of quality assurance as per composition or relevant act for each Brand / Product of Cattle Feed.	
9.	Copy of certificate for each Brand / Product with undertaking that it has minimum standardization / composition as per Bureau of Indian Standard (BIS).	
10.	Proof of year and quantity wise Government supply if any.	
11.	Testimonial or any award given by any Government / Organization	
12.	An affidavit on behalf of the supplier company with respect to responsible person for quality and other legal issues indicating the name, contact no. & complete address thereof	
13.	Authority letter issued by authorized signatory of the supplier / bidder company, in case, the supply of Cattle Feed is to be made through its distributor	
14.	An undertaking on behalf of the supplier that the supplier will not supply Cattle Feed at lower rates to that offered to HSDC to any other Government Agency / Private distributor or dealer in Haryana	
15.	Detail of quantity sold in Haryana during last two years for all Brand / Product of Cattle Feed manufactured by the supplier	
16.	Undertaking for non-blacklisting by any Department-Government institution	