

HARYANA SEEDS DEVELOPMENT CORPORATION LIMITED

(A State Government Undertaking)

Regd. & Head Office: **BEEJ BHAWAN**, Bays No: 3-6, Sector: 2, PANCHKULA –134 112 (Haryana)

CIN No . UO1122HR1974SGC007442

Phone:- 0172 - 2579217, 2579215,

FAX: 0172 – 2577583

Notice Inviting Short Term e-Tender

Short Term e-Tenders are invited for Supply of Seed Treatment Drums 20 Kgs. capacity in complete with all respect at HSDC, Sale Counters on consignment basis as mentioned in DNIT in single stage two cover system for Pre-Qualification / Technical Bid (online Bid under PQQ/Technical Envelope) and request for Financial Bid (comprising of price bid proposal under online available on <https://haryanaeprocurement.gov.in>, under this process, the Pre-qualification/ Technical online bid Application as well as online Price Bid are invited at single stage under two covers i.e. PQQ/Technical & Commercial Envelope.

Sr. No.	Name of Item	Total estimated Cost	EMD to be deposited	Tender Document Fee & e-service fee (Non refundable)	Start Date & Time of Bid Preparation & Submission	Expiry Date & Time of Bid Preparation & Submission	EMD to be deposited through online	Opening of e-tender
1.	Supply of Seed Treatment Drums 20 Kgs. Capacity complete with all respect	278.00 Lakh	6.00 lakh	Rs.5000/- & Rs.1000/-	14.12.18 9.00 AM	28.12.18 5.00 PM	26.12.18 5.00 P.M.	31.12.18 10.00 A.M

Eligibility and qualification of the Applicant will be first examined based on the details submitted online under first cover (PQQ or Technical) with respect to eligibility and qualification criteria prescribed in this Tender document. The Price Bid under the second cover shall be opened for only those Applicants whose PQQ/Technical Applications are responsive to eligibility and qualifications requirements as per Tender document. **The tenderer should read the terms & conditions & specifications mentioned in tender documents strictly before submission of e-tender.** Tender documents can be downloaded/uploaded online on the Portal: <https://haryanaeprocurement.gov.in>

MANAGING DIRECTOR

HARYANA SEEDS DEVELOPMENT CORPORATION LIMITED

(A STATE GOVT. UNDERTAKING)

BEEJ BHAWAN, BAYS:3-6, SECTOR-2,

PANCHKULA

CIN No. UO1122HR1974SGC007442



Name of work:- _____

Name of Firm:- _____

Date of application:- _____

Date of issue of tender:- _____

Date of opening of tender: _____

Tender fees: _____

**EXECUTIVE ENGINEER
HSDC, Panchkula**

HARYANA SEEDS DEVELOPMENT CORPORATION LTD.

Regd. & Head Office Bays No.: 03-06, Beej Bhawan, Sector -02, Panchkula

Tel. No. PBX 0172-2577755,2577583, 0172-2579217

e-mail xenhsdcl@gmail.com

CIN No. U0112HR1974GC007442 & GST No. 06AAACH3951J1ZM

Website: WWW.haryanaseeds.gov.in

- 1. The payment for Tender Document Fee and e-Service Fee shall be made by eligible bidders online directly through Debit Cards & Internet Banking Accounts and the payment for EMD can be made online directly through RTGS / NEFT Please refer to 'Online Payment Guideline' available at the Single e-Procurement portal of GoH (Govt. of Haryana) and also mentioned under the Tender Document.**
- 2. Intending bidders will be mandatorily required to online sign-up (create user account) on the website <https://haryanaeprocurement.gov.in> to be eligible to participate in the e-Tender. He/She will be required to make online payment Rs. Six Lakh towards EMD fee, in due of course time, if the intended bidder fails to pay EMD fee under the stipulated time frame he/she shall not be allowed to submit his / her bids for the respective event / Tenders.**
- 3. The interested bidders must remit the funds at least T+1 working day (Transaction + One working Day) in advance i.e. on or before 28.12.2018 and make payment via RTGS / NEFT to the beneficiary account number specified under the online generated challan. The intended bidder / Agency thereafter will be able to successfully verify their payment online, and submit their bids on or before the expiry date & time of the respective events/Tenders at <https://haryanaeprocurement.gov.in>.**

The interested bidders shall have to pay mandatorily e-Service fee (under document fee – Non refundable) of Rs.1000/- (Rupee One Thousand Only) online by using the service of secure electronic gateway. The secure electronic payments gateway is an online interface between bidders & online payment authorization networks. The Payment for document fee / e-Service fee can be made by eligible bidders online directly through Debit Cards & Internet Banking.

The Bidders can submit their tender documents (Online) as per the dates mentioned in the key dates:-

Key Dates

Sr. No.	Department Stage	Bidder's Stage	Start date and time	Expiry date and time
1		Tender Document Download and Bid Preparation/Submission	14.12.2018 From 2:00 PM	28.12.2018 upto 5:00 PM
2	Technical Bid Opening on		31.12.2018, 10:00 AM	
3	Financial Bid Opening on or after		31.12.2018, after finalization of technical bid	

Important Note:

1. The Applicants/bidders have to complete 'Application / Bid Preparation & Submission' stage on scheduled time as mentioned above. If any Applicant / bidder failed to complete his / her aforesaid stage in the stipulated online time schedule for this stage, his / her Application/bid status will be considered as 'Applications / bids not submitted'.
2. Applicant/Bidder must confirm & check his/her Application/bid status after completion of his/her all activities for e-bidding.
3. Applicant/Bidder can rework on his/her bids even after completion of 'Application/Bid Preparation & submission stage' (Application/Bidder Stage), subject to the condition that the rework must take place during the stipulated time frame of the Applicant/Bidder Stage.

Instructions to bidder on Electronic Tendering System

These conditions will over-rule the conditions stated in the tender documents, wherever relevant and applicable.

1. Registration of bidders on e-Procurement Portal:-

All the bidders intending to participate in the tenders process online are required to get registered on the centralized e-Procurement Portal i.e.

<https://haryanaeprocurement.gov.in>. Please visit the website for more details.

2. Obtaining a Digital Certificate:

- 2.1** The Bids submitted online should be encrypted and signed electronically with a Digital Certificate to establish the identity of the bidder bidding online. These Digital Certificates are issued by an Approved Certifying Authority, by the Controller of Certifying Authorities, Government of India.
- 2.2** A Digital Certificate is issued upon receipt of mandatory identity (i.e. Applicant's PAN Card) and Address proofs and verification form duly attested by the Bank Manager / Post Master / Gazetted Officer. Only upon the receipt of the required documents, a digital certificate can be issued. For more details please visit the website – <https://haryanaeprocurement.gov.in>.
- 2.3** The bidders may obtain Class-II or III digital signature certificate from any Certifying Authority or Sub-certifying Authority authorized by the Controller of Certifying Authorities or may obtain information and application format and documents required for the issue of digital certificate from.
- 2.4** The bidder must ensure that he/she comply by the online available important guidelines at the portal <https://haryanaeprocurement.gov.in> for Digital Signature Certificate (DSC) including the e-Token carrying DSCs.
- 2.5** Bid for a particular tender must be submitted online using the digital certificate (Encryption & Signing), which is used to encrypt and sign the data during the stage of bid preparation. In case, during the process of a particular tender, the user loses his digital certificate (due to virus attack, hardware problem, operating system or any other problem) he will not be able to submit the bid online. Hence, the users are advised **to keep a backup of the certificate** and also keep the copies at safe place under proper security (for its use in case of emergencies).
- 2.6** In case of online tendering, if the digital certificate issued to the authorized user of a firm is used for signing and submitting a bid, it will be considered equivalent to a no-objection certificate /power of attorney / lawful authorization to that User. The firm has to authorize a specific individual through an authorization certificate signed by all partners to use the digital certificate as per Indian Information Technology Act 2000. Unless the

certificates are revoked, it will be assumed to represent adequate authority of the user to bid on behalf of the firm in the department tenders as per Information Technology Act 2000. The digital signature of this authorized user will be binding on the firm.

2.7 In case of any change in the authorization, it shall be the responsibility of management / partners of the firm to inform the certifying authority about the change and to obtain the digital signatures of the new person / user on behalf of the firm / company. The procedure for application of a digital certificate however will remain the same for the new user.

2.8 The same procedure holds true for the authorized users in a Private / Public limited company. In this case, the authorization certificate will have to be signed by the directors of the company.

3. Pre-requisites for online bidding:

In order to operate on the electronic tender management system, a user's machine is required to be set up. A help file on system setup/Pre-requisite can be obtained from Nextenders (India) Pvt. Ltd. or downloaded from the home page of the website - <https://haryanaeprocurement.gov.in>. The link for downloading required java applet & DC setup are also available on the Home page of the e-tendering Portal.

4 Online Viewing of Detailed Notice Inviting Tenders:

The bidders can view the detailed N.I.T and the time schedule (Key Dates) for all the tenders floated through the single portal e-Procurement system on the Home Page at <https://haryanaeprocurement.gov.in>.

5. Download of Tender Documents:

The tender documents can be downloaded free of cost from the e-Procurement portal <https://haryanaeprocurement.gov.in>

6. Key Dates:

The bidders are strictly advised to follow dates and times as indicated in the online Notice Inviting Tenders. The date and time shall be binding on all bidders. All online activities are time tracked and the system enforces time locks that ensure that no activity or transaction can take place outside the start and end dates and the time of the stage as defined in the online Notice Inviting Tenders.

7. Online Payment of Tender Document Fee + eService fee & EMD-cum-Security Amount Deposit & Bid Preparation & Submission:-

7.1 Online Payment of Tender Document Fee + e-Service fee:

The online payment for Tender document fee, eService Fee & EMD-cum-Security Amount Deposit can be made using the secure electronic payment gateway. The Payment for Tender Document Fee + eService Fee shall be made by bidders/ Vendors online directly through Debit Cards & Internet Banking Accounts and the Payment for Security Amount Deposit shall be made online directly through RTGS / NEFT.

The secure electronic payments gateway is an online interface between contractors and Debit Card/online payment authorization networks.

7.2 PREPARATION & SUBMISSION OF ONLINE APPLICATIONS/BIDS:

- (i) Detailed Tender documents may be downloaded from e-procurement website (<https://haryanaeprocurement.gov.in>) and tender (bid) mandatorily be submitted online following the instruction appearing on the screen.
- (ii) Scanned copy of Documents to be submitted/uploaded for Prequalification or Technical bid under online PQQ/Technical Envelope: The require documents (refer to DNIT) shall be prepared and scanned in different file formats (in PDF /JPEG/MS WORD format such that file size is not exceed more than 10 MB) and uploaded during the on-line submission of PQQ or Technical Envelope.
- (iii) **FINANCIAL or Price Bid PROPOSAL shall be submitted mandatorily online under Commercial Envelope and original not to be submitted manually).**

8 ASSISTANCE TO THE BIDDERS:

For any query or training bidders can contact the help desk of Single e-Procurement portal (<https://haryanaeprocurement.gov.in>) as below address mentioned below:-

**M/s Nextenders (India) Pvt. Ltd.
O/o DS&D Haryana,
SCO- 09, IInd Floor, Sector - 16,
Panchkula- 134108 (Haryana)
E - mail: Chandigarh@nextenders.com**

**Help Desk Nos.:- 0172-2582008-09, 2618292 and
1800-180-2097 (Toll Free Number)**

HSDC CONTACT NO. 9896296284 (SH.BAL MOHAN SHARMA)

Timing:-

Technical Support Assistance will be available over telephone (*Helpdesk support team shall not be contacted for online bidding on behalf of the Contractors*).

Monday to Friday (10:00 am. to 6:00 pm) & Saturday (11:00 AM to 2:00 PM) for Training workshop – On working days only.

Note: Contact e-Procurement helpdesk on or before prior to 4 hours of the scheduled closing date & time of respective e-tendering event. Also, for queries related to e-Payment of EMD kindly contact the help-desk at least 2 days prior to closing date & time of the respective event. Intended bidders are mandatorily require to register their queries if there is any pertaining to the online bidding at the Single e-Procurement Portal at email address:-chandigarh@nextenders.com

NOTE:-

(A) Bidders participating in online tenders shall check the validity of his/her Digital Signature Certificate before participating in the online Tenders at the portal <https://haryanaeprocurement.gov.in>.

(B) For help manual please refer to the 'Home Page' of the e-Procurement website at <https://haryanaeprocurement.gov.in>, and click on the available link 'How to...?' to download the file.

(Online Payment Guideline)

Guideline for Online Payments at e-Procurement Portal of Government of Haryana

Post registration, bidder shall proceed for bidding by using both his digital certificates (one each for encryption and signing) & Password. Bidder shall proceed to select the event/Tenders he is interested in. On the respective Department's page in the e-Procurement portal, the Bidder would have following options to make payment for tender document fee + eService Fee & EMD-cum-Security Amount Deposit:-

- A. Debit Card
- B. Net Banking
- C. RTGS/NEFT or Over the Counter (OTC)

Operative Procedures for Bidder Payments

a) Debit Card

The procedure for paying through Debit Card will be as follows:-

1. Bidder selects Debit Card option in e-Procurement portal
2. The e-Procurement portal displays the amount and the card charges to be paid by bidder. The portal also displays the total amount to be paid by the bidder
3. Bidder clicks on "Continue" button
4. The e-Procurement portal takes the bidder to Debit Card payment gateway screen.
5. Bidder enters card credentials and confirms payment
6. The gateway verifies the credentials and confirms with "successful" or "failure" message, which is confirmed back to e-Procurement portal
7. The page is automatically routed back to e-Procurement portal
8. The status of the payment is displayed as "successful" in e-Procurement portal.
9. In case of successful payment, a success message along with unique transaction id is passed on to e-procurement system. The e-tendering portal shall store the unique transaction number in its database along with the date and timestamp.
10. The e-Procurement portal allows Bidder to process another payment attempt in case payments are not successful for previous attempt.

b) Net-banking

The procedure for paying through Net-banking will be as follows:

1. Bidder selects Net-banking option in e-Procurement portal.
2. The e-Procurement portal displays the amount to be paid by bidder.
3. Bidder clicks on "Continue" button
4. The e-Procurement portal takes the bidder to Net-banking payment gateway screen displaying list of Banks
5. Bidder chooses his / her Bank
6. The Net-banking gateway redirects Bidder to the Net-banking page of the selected Bank
7. Bidder enters his account credentials and confirms payment
8. The Bank verifies the credentials and confirms with "successful" or "failure" message to the Net-banking gateway which is confirmed back to e-Procurement portal.
9. The page is automatically routed back to e-Procurement portal
10. The status of the payment is displayed as "successful" in e-Procurement portal.
11. In case of successful payment, a success message along with unique transaction id is passed on to e-procurement system. The e-tendering portal shall store the unique transaction number in its database along with the date and timestamp.
12. The e-Procurement portal allows Bidder to process another payment attempt in case payments are not successful for previous attempt.

c) RTGS/ NEFT

This solution shall also allow the bidder to make the EMD payment via RTGS/ NEFT. This shall add to the convenience of those bidders who are not conversant to use net banking option to make the transaction.

Using this module, bidder would be able to pay from their existing Bank account through RTGS/NEFT. This would offer a wide reach for more than 1,10,000 bank branches and would enable the bidder to make the payment from almost any bank branch across India.

1. To choose Payment of EMD, the bidder clicks on RTGS/NEFT payment option.
2. Upon doing so, the e-procurement portal will redirect the bidder to a page where it will generate a challan.
3. This challan shall include the beneficiary (Virtual) account number and other details like beneficiary IFSC code etc.

RTGS/NEFT Payment Procedure

The Bidder shall be required to take a print of the challan and make the RTGS/NEFT on the basis of the virtual account number printed on the challan. This provision will ensure that no confidential details regarding the bidder or tender are disclosed to the Bank while remitting the RTGS/NEFT.

The bidder would remit the funds at least one day in advance to the last day and make the payment via RTGS / NEFT to the beneficiary account number as mentioned in the challan.

ICICI Bank shall receive this amount and credit the payment gateway service provider intermediary Departments/PSUs Escrow security deposit account post validating the first part of the beneficiary account number, i.e., the client code only. In case the validation of client code is not successful, the Bank shall return the funds and not credit the Techprocess Intermediary Departments/PSUs Escrow security deposit A/c.

This solution shall allow the bidder having account with ICICI Bank, to make the payment from any CMS enabled Branch of ICICI Bank in India. Bidders can make the payment via cash (if amount is \leq ₹49,999), Demand Draft or ICICI Bank Cheque.

The procedure for paying through OTC mode is as follows:

- I. The e-Procurement portal displays the amount to be paid. Bidder chooses the bank account no. for refund of the amount.
- II. Bidder clicks on "Continue" button.
- III. The e-Procurement portal displays the details of payment. Bidders click on "print challan" and print the OTC challan.
- IV. Bidder submits the OTC challan at the counter of any designated branch of ICICI Bank with Cash / Demand Draft / ICICI Bank

Cheque (Payment in cash is allowed up to Rs. 49,999/-)

- V. ICICI Bank verifies the URN (format to be discussed and decided) and Amount with e-Procurement portal prior to accepting the payment
- VI. On successful verification from e-Procurement portal, ICICI Bank accepts the payment. In case of failure, ICICI Bank shall return back the OTC challan and payment to the Bidder.
- VII. ICICI Bank will commit the payment transaction (in case of successful verification from e-Procurement portal) and sends the Bank Transaction Number (I-Sure Reference Number) online against the URN and Amount.
- VIII. ICICI Bank will generate receipt for the payment transaction and issues the same to the Bidder.
- IX. The e-Procurement system updates the bank transaction number against the URN and Amount based on details sent by ICICI Bank online prior to generation of receipt.
- X. The status of payment will be displayed as “verification successful” in e-Procurement portal, when the bidder clicks on verification option in the portal.
- XI. Bidder would be required to upload the scan copy of receipt as received from ICICI Bank as part of proof in Next tender portal before submitting the tender.

Do’s and Don’ts for Bidders

Sr. No.	Scenario	Do’s/ Don’ts
1.	In the event of making Payment through NEFT/RTGS	<p style="text-align: center;"><u>Do’s</u></p> <ul style="list-style-type: none"> • It is the bidder’s responsibility to ensure that RTGS/NEFT payments are made to the exact details as mentioned in the challan which are: <ol style="list-style-type: none"> 1. Beneficiary account no: <client code> + <random number> 2. Beneficiary IFSC Code: As prescribed by ICICI Bank (this shall remain same across all tenders) 3. Amount: As mentioned on the challan. It is specific for every tender/transaction 4. Beneficiary bank branch: ICICI Bank Ltd, CMS 5. Beneficiary name: As per the challan • For every tender, details in the challan are different and specific to that tender only. Bidder should not make use of a challan for making payment for another tenders’ EMD • It is advised that all the bidders make payment via RTGS/NEFT at least one day in advance to the last day of tender submission as certain amount of time is required for settlement and

		<p>various parties are involved. The payment may not be available for the bidder validation. In such cases bidder may not be able to submit the tender</p> <ul style="list-style-type: none"> • Bidder has to make only single payment against a challan as per the amount mentioned on the challan. • Bidder must do the payment before tender validity gets expired. <p style="text-align: center;"><u>Don't's</u></p> <ul style="list-style-type: none"> • Bidder should not enter erroneous details while filling the NEFT/RTGS form at their bank. The following possibilities may arise: <ol style="list-style-type: none"> 6. Incorrect IFSC code mentioned:- Transaction would be rejected and the amount would be refunded back in to the bidders account. 7. Incorrect Beneficiary account number mentioned(<client code> + <random number>):- <ul style="list-style-type: none"> • In case, the beneficiary account number mentioned is incorrect the transaction would be rejected and the bid would not be accepted. 8. Incorrect Amount mentioned: The amount would be rejected if the amount mentioned in while making the payment is incorrect. Such cases will be captured as un-reconciled transactions and will be auto-refunded directly to bidder's account. In the event of any discrepancy, payment would not be considered and bidder would not be allowed to bid/ participate. • Bidder is not supposed to use challan generated in one tender for payment against another tender since details in the challan are unique to the tender and bidder combination. • Bidder must not make multiple or split payments against a particular challan. Any split payment received against the same challan will be refunded back to the bidder. • Bidder would not be entitled to claim that he is deprived of participating in the tender because his funds are blocked with the division on account of incorrect payment made by the bidder
		<p style="text-align: center;"><u>Do's</u></p> <ul style="list-style-type: none"> • It is the bidder's responsibility to ensure that OTC payments are made to the exact details as mentioned in the challan which are: Beneficiary account no: <client code> + <random number>

2.	In the event of making Payment through OTC	<p>Amount: As mentioned on the challan It is specific for every tender/transaction Beneficiary name: As per the challan</p> <ul style="list-style-type: none"> • Bidder has to make only single payment against a challan as per the amount mentioned on the challan • Bidder must do the payment before tender validity gets expired • Bidder needs to mandatorily upload the scan copy of the payment receipt issued by ICICI Bank, in Nextender Portal before submitting the Tender. <p style="text-align: center;"><u>Don't's</u></p> <ul style="list-style-type: none"> • If the bidding amount is greater than Rs. 49,999, then Bidder should not make payment in cash. In this case, Bidder should pay via Demand Draft/ICICI Bank Cheque. • It is bidders' responsibility to ensure that Demand draft should be valid and should not have discrepancies such as signature not found, stale DD, mutilated, material alteration, favouring third party etc., In the event of Demand Draft returned by bidder's Bank on account of such discrepancies, ICICI Bank shall ensure that such communication is sent to the Client within 3 days from the date of rejection by the Bidder's Bank • For every tender, details in the challan are different and specific to that tender only. Bidder should not make use of a challan for making payment for another tenders' EMD
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HARYANA SEEDS DEVELOPMENT CORPORATION LIMITED

(A State Government Undertaking)

Regd. & Head Office: **BEEJ BHAWAN**, Bays No: 3 - 6, Sector: 2, PANCHKULA – 134 112
(Haryana)

CIN No . UO1122HR1974SGC007442

Phone:- 0172 - 2579217, 2579215,

FAX:- 0172 - 2577583

TERMS & CONDITIONS:-

1. The tender should be submitted in envelope by supper scribed as **“Tender for arrangement of Seed Treatment Drums of 20 Kgs. Capacity on 100% consignment basis”**.
2. The firms are required to mention bifurcation of their rates showing the detail of **basic rates, GST** in their bid. In case, the supplies are delayed by the firm beyond the stipulated delivery period & there has been any upward revision in the rates of taxes/duties **ON THE CONTRACTED ITEM**, no such increase will be allowed. However, if there has been any reduction in taxes / duties, the same will be availed. No variation in taxes / duties on raw material will be applicable.
3. The Rates should be quoted on Consignee Destination basis anywhere in Haryana at supplier’s risk.
4. **The PAN No., GST and Income Tax Return of last two years of Company should be submitted by the firm / supplier dully attested by C.A.**
5. **Manufacturing Licence of company and test certificate of STD if any.**
6. The Earnest Money of the un-successful Tenderers will be refunded after the finalization of the Tender(s). The earnest money of the successful Tenderer(s) shall be adjusted towards their Security deposit of 10% of the value of purchase order for satisfactory and faithful execution of Order. In case the successful Tenderer fails to supply the material in time the amount of Security deposit shall be liable to be forfeited and the supply order shall be liable to be rejected and the purchase shall be made at their risk and cost.
7. The supply of Seed Treatment Drums as per schedule time within 20 days from receipt of supply order strictly.
8. **The payment for Tender Document Fee, e-Service Fee & EMD shall be made by eligible bidders / contractors online directly through Debit Cards & Internet Banking Accounts.**
9. Intending bidders will be mandatorily required to online sign-up (create user account) on the website <https://haryanaeprocurement.gov.in> to be eligible to participate in the e-Tender. **The intended bidder fails to pay online EMD under the stipulated time frame the Tender will be rejected. No interest will be payable on Earnest Money and/or Security Deposit.**
10. **The benefit / concession to the Haryana based MICRO & SMALL SCALE ENTERPRISES & KHADI & VILLAGE INDUSTRIES will be given as per Haryana Govt. Instruction dated 24.03.2015 and 20.10.2016 and produce the document.**

11. Where for any unavoidable reasons the tenders cannot be opened on the date prescribed in the NIT / Tender Enquiry letter the date shall be extended and such extended date will be notified to all concerned. In case the specified date of opening falls on holiday or a holiday is subsequently declared on that date, the tenders will be opened on the next working day following holiday(s).
12. The rates shall be quoted FOR destination i.e. HSDC Field units. Taxes if any should be clearly mentioned. The rates shall be generally determined based on the rates quoted by the L-1 bidder if the quoted rates are found to be reasonable by the Indenting Department, and negotiations, if any, held with lowest bidder. However, the negotiations could be held up to L-3 bidder, if the difference between L-1 quoted rate and those quoted by L-2 or L-3 is within 5% of the L-1 quoted rate. In cases where the L-1 bidder refuses to further reduce his offered price and the L-2 or L-3 bidders come forward to offer a price which is better than the price offered by L-1 bidder, the bidder whose price is accepted becomes the L-1 bidder. However, in such a situation, the original L-1 bidder may be given one more opportunity to improve upon the discovered price. In case, the original L-1 bidder further improves upon the price discovered during the negotiations, he would be treated as the L-1 bidder.
13. The interested bidders shall have to pay as mentioned below:
 - a) The payment for tender document fee shall be made by the indented bidder online directly through internet Banking.
 - b) E-service fee shall be made separately by eligible bidders/contractors online directly through Debit Cards & internet Banking.
 - c) The payment for EMD shall be made online directly through RTGS/NEFT. (Please refer to 'online Payment Guideline' available at the Single e-procurement portal of Govt. of Haryana for any clarification).
14. The Earnest money of the tenderers will be forfeited to Government account if they withdraw their offer/rates or modify the terms & conditions of the same during the validity of their offer which are adverse to the business ethics.
15. The quantities mentioned in the NIT or Tender Form may be decreased or increased at the sole discretion of the Corporation.
16. The tenderer must furnish a certificate along with their offer that the rates quoted / charged by them are their lowest rates & no way higher to those quoted / charged from State Seeds Corporation / Govt. Institute, other State Governments and Institutions in India & in case, they quote/supply at lower rates to anywhere in the country during course of supply in this case, then the same rates will be applicable in this case.
17. Only the principle manufacturers or their direct subsidiary in India are eligible to quote, along with proof of manufacturing firm to be actually a manufacturer. In case manufacturer quotes his rates, then he is required to submit documentary proof to this effect that he is actually manufacturing this item.
18. **The Firm should send the leaflet literature of the quoted item and submit balance sheet of the firm for last year in which turnover is not below 20 Lakh each year.**

a) Tender documents can be downloaded online from the Portal:
<https://haryanaeprocurement.gov.in>.

b) As the Bids are to be submitted online and are required to be encrypted and digitally signed, the Bidders are advised to obtain Digital Signature Certificate (DSC) at the earliest. For obtaining Digital Certificate, the Bidders should follow Point No.2 under "Instructions to bidder on Electronic Tendering System".

c) Online Technical Envelope – Reference details of the Earnest Money Deposit, Tender Fee and E-service fee instrument and scanned copy of supporting documents.

19. The inspection of the goods will be carried out by the authorized officer(s) / nominee(s) of the Corporation before dispatch and/or after receipt of material at destination(s) according to the terms mentioned in the purchase order / tender. In case of pre-inspection, the inspection shall be arranged at the supplier's premises before the material is dispatched to the Corporation or after receipt of the material as may be decided in each case. A copy of the inspection in case where the inspection has been carried out prior to dispatch shall be attached by the supplier while forwarding Railway Receipt or Transport Receipt or the receipted Goods Challan as the case may be.

20. HSDC to make sale arrangement of Seed Treatment Drums from own sale counters available in Haryana. The supplier should stock the STD at sale counters at their own cost. The unsold STD stock will be lifted by the supplier from HSDC sale counters at their own cost after taking prior approval from concerned Unit Incharge.

21. **Payment:** since the supplies are to be made on consignment basis therefore **payment of Seed Treatment Drums sold shall made depending upon actual sale through sale counters as reported by field units.** The bill should be submitted by supplier to regional office and it will ensure that bills are submitted timely along with details of sale made at the level of various sale counters. Similarly, the payment will be released on monthly basis on actual quantity sold in the State.

Payment will be made by Head Office as mentioned in the payment clause based on the actual sale against the receipt of sale report from the Regional Office concerned.

22. In case any quantity of Seed Treatment Drums is supplied to Department of Agriculture, the payment of that quantity will be released only after release of payment by Department of Agriculture.

23. Conditional tender will not be accepted.

24. Preference will be given to those firm / supplier who has supplied the Seed Treatment Drum to any Govt. Agency in earlier years & also obtained certificate of testing of Seed Treatment During from any Govt. Agency, if any.

25. The Corporation reserves the right to accept or reject any or all tenders without assigning any reason thereof or entrust the work to more than one tenderer. The quantity of item may increase or decrease.

26. The offer should be valid for acceptance for a period of not less than **120 days** from the date of opening of tender. In the absence of any explicit indication to the contrary, the offer will be considered to be valid for a period of **120 days** from the date of opening of tenders.
27. The company will take all necessary steps for promoting their product by deputing sufficient number of sale representatives for providing detailed information to the farmers / end users by way of demonstration or by circulation of their literature about the method of application of their product i.e. as to when to use, where to use and how much to use.
28. The Tender signed by a person (other than the tenderer) on behalf of the Tenderer without disclosing his authority to do so shall not be deemed to be valid tender and may be liable to be rejected. No tender will be considered unless and until all the documents are properly signed.
29. The Bid i.e. Technical Bid as well as Financial Bid is to be submitted online on web portal <https://haryanaeprocurement.gov.in>. However, the firms have option to submit the supporting documents as required to be supported along with Technical Bid either in on-line mode along with their Technical bids or in off-line mode in physical form to the office of **HSDC** by due date/time. In case supporting documents are to be supplied off-line in physical form, then it should be so specified in their Technical Bids & the supporting documents must be deposited in the office of **HARYANA SEEDS DEVELOPMENT CORPORATION, PANCHKULA** before the due date/time of opening of Technical Bid. The financial bid/s of only those bidders/items will be opened who qualify on the basis of their Technical Bids. The date and time of opening of the Financial Bids as per NIT.
30. **GUARANTEE:** The firm will be responsible for any complications arising, if any, after use of material by the farmers supplied by them. In the event of receipt of complaint from any sale counter(s) / Regional office etc. about the ineffectiveness of the product the company shall be informed accordingly. The company in turn shall take remedial measure to sort out the complaint. All the problems relating to efficacy of the product supplied will rest with the company even if the sample analysis of the product has been found satisfactory or conforming to the required specifications by any Govt. approved Lab. In case the complaint is made by any person in the Consumers Court or before any competent authority regarding ineffectiveness of the product, the responsibility to defend the case legally or otherwise will be of the company. The supplier will be liable to indemnify HSDC for any loss caused to HSDC on account of defective pesticides/ insecticides and other products and in such case HSDC will be at liberty to withhold the payment of such stocks for that quantity against which such complaint is received till the finalization of the complaint/ court case.
31. HSDC reserves the right to negotiate with the tenderer(s) after opening of Tender.

32. The firm / machinery for supplying Seed Treatment Drum must be approved by Govt. Institute / Agency for the purpose.
33. **Jurisdiction of courts in case of dispute:** The jurisdiction of Courts will be at Panchkula.
34. **ARBITRATION:** In case any dispute arise between HSDC and the parties in connection with order relating to this case and also as per the terms & conditions of agreement. It will be referred to arbitrator appointed by **MANAGING DIRECTOR, HSDC, PANCHKULA** whose decision shall be binding on both the parties.

(Sign)
Name & Complete
Address of Manufacturing Firm
Telephone No.....
Mobile No.....
E-mail
License No.....
(Rubber seal of the firm)

HARYANA SEEDS DEVELOPMENT CORPORATION LIMITED
(A State Government Undertaking)

Regd. & Head Office: **BEEJ BHAWAN**, Bays No: 3 - 6, Sector: 2,
PANCHKULA – 134 112 (Haryana)

CIN No . UO1122HR1974SGC007442

Phone:- 0172 - 2579217, 2579215,

FAX:- 0172 - 2577583

SPECIFICATION OF SEED TREATMENT DRUMS

The Seed Treatment Drum 20 Kgs. Capacity consist of M.S Angle Iron 1” x 1” size Frame of suitable thickness, handle and cylindrical drum. The drum is mounted on a tri-pod angle iron frame. Three pieces of mild steel flat are welded inside the drum for helping in uniform mixing of seed and chemical. The drum may be made with 20 gauge (1 mm) thickness of Galvanized Sheet. The drum designed with a sliding gate for easy loading and unloading of seeds and chemicals also with durable handle for rotate the drum manually. The drum may be made with rust proof finish and with paint on M.S angle by coating red oxide with two coat of green colour with monogram provided by Haryana Seeds Development Corporation Limited alongwith supply order.

FORM FOR FINANCIAL BID

(Amount in Rs.)

Sr. No.	Name of the equipment	Qty. in Nos.	Unit ex-work price	F.O.R. price of the equipment including all taxes i.e. GST
1	2	3	4	5
	Seed Treatment Drums of 20 Kgs. Capacity as per specification given in tender documents	25270		

Note: Loading and unloading will be borne by supplier and rates are F.O.R. sites including all taxes.