

**HARYANA SEEDS DEVELOPMENT CORPORATION LIMITED**  
**A State Government Undertaking)**  
**Regd. & Head Office: BEEJ BHAWAN, Bays No: 3 - 6, Sector: 2, PANCHKULA – 134 112**  
**(Haryana)**

**Phone:- 0172 - 2577755, 2579215, FAX:- 0172 - 2577583**  
**Detail Notice Inviting e-Tender**

e-Tender is invited for below mentioned work in single stage two cover system i.e. request for pre-qualification/Technical Bid ( online Bid under PQQ/Technical Envelope) and Request for Finance bid (comprising of price bid proposal under online available commercial Envelope):-

Name of the Tender	Required quantity in Nos	EMD to be deposited through RTGS/NEFT or OTC	Tender Document Fee & e service fee non refundable	Start Date & Time of Bid Preparation & Submission 22.12.17 from 11.00 AM	Expiry date & Time of Bid preparation & Submission 14.1.2018 up to 3.00PM	EMD to be deposited through RTGS/ NEFT or OTC 10.1.2018 up to 3.00PM	Date & Time of Opening of e-tender
Aluminium Phosphide 56%	650 Kg	5000	1000 & 1000	-do-	-do-	-do-	15.1.2018 at 11.00AM
DDVP 76% 1Ltrs	300 Ltrs	2000	1000 & 1000	-do-	-do-	-do-	-do-
Malathion 50 % EC 5 Ltrs	600 Ltrs	2000	1000 & 1000	-do-	-do-	-do-	-do-
Delta Methrin 2.5% WP	50 kg	5000	1000 & 1000	-do-	-do-	-do-	-do-
Cloth bag 2 Kg size (27x30 Cms)	30000 nos	6000	1000 & 1000	-do-	-do-	-do-	-do-
Cloth bag 5 Kg size (35x48 cm)	1500 nos	15000	2000 & 1000	-do-	-do-	-do-	-do-
Gunny bags 50 Kg size (94x57Cms)	500000 nos	400000	5000 & 1000	-do-	-do-	-do-	-do-
Jute bags 40 Kg size (85x56 Cms)	900000 nos	650000	5000 & 1000	-do-	-do-	-do-	-do-
HDPE bags 40 kg size(86.5x56 cms)	900000 nos	600000	5000 & 1000	-do-	-do-	-do-	-do-
Labels General ( one for each bag)	1100000 nos	9000	1000 & 1000	-do-	-do-	-do-	-do-
Thread Spool 1000 metrs length	4800 nos	3500	1000 & 1000	-do-	-do-	-do-	-do-
Cloth bags 15 kg size (65x42 cms)	49000 nos	45000	2000 & 1000	-do-	-do-	-do-	-do-
Tarpaulin Blue(8x8 metrs)	20 nos	5000	1000 & 1000	-do-	-do-	-do-	-do-
Fumigation Cover (32x21x17)meter	45 nos	20000	1000 & 1000	-do-	-do-	-do-	-do-
Plastic Crates (5x3)	250 nos	100000	5000 & 1000	-do-	-do-	-do-	-do-
Spray Pump(Manual Operated)	900 nos	50000	5000 & 1000	-do-	-do-	-do-	-do-
Spray Pump ( Battery Operated)	1200 nos	50000	5000 & 1000	-do-	-do-	-do-	-do-

Under this process, the Pre-qualification/Technical online bid Application as well as online price Bid shall be invited at single stage under two covers i.e. PQQ/Technical & Commercial envelope. Eligibility and qualification of the Applicant will be first examined based on the details submitted online under first cover (PQQ or Technical) with respect to eligibility and qualification criteria prescribed in this tender document. The price Bid under the second cover shall be opened for only those Applicant whose PQQ/Technical Applications are responsive to eligibility and qualifications requirements as per Tender document. The Tenderer should read the terms & conditions and specification mentioned at Schedule 'A' in tender documents strictly before submission of e-tender. Tender documents can be downloaded/uploaded online on the Portal: <https://haryanaeprocurement.gov.in>.

**MANAGING DIRECTOR.**

## HARYANA SEEDS DEVELOPMENT CORPORATION LIMITED

(A State Government Undertaking)

Regd. & Head Office: **BEEJ BHAWAN**, Bays No: 3 - 6, Sector: 2, PANCHKULA – 134 112 (Haryana)

Phone:- **0172 - 2577755, 2579215, FAX:- 0172 - 2577583**

### TERMS & CONDITIONS:-

1. The firms are required to mention bifurcation of their rates showing the detail of basic rates, excise duty, sales tax etc. in their bid. Excise Duty/ taxes on the **ORDERED/CONTRACTED ITEM** will be paid extra as applicable. In case, the supplies are delayed by the firm beyond the stipulated delivery period & there has been any upward revision in the rates of taxes/duties **ON THE CONTRACTED ITEM**, no such increase will be allowed. However, if there has been any reduction in taxes/duties, the same will be availed. No variation in taxes/ duties on raw material will be applicable.
2. The Rates should be quoted on Consignee Destination basis anywhere in Haryana at supplier's risk.
3. The Earnest Money of the un-successful Tenderers will be refunded after the finalization of the Tender(s). The earnest money of the successful Tenderer(s) shall be adjusted towards their Security deposit of 10% of the value of purchase order for satisfactory and faithful execution of Order. In case the successful Tenderer fails to supply the material in time the amount of Security deposit shall be liable to be forfeited and the supply order shall be liable to be rejected and the purchase shall be made at their risk and cost
4. The delivery of items as per DNIT which is mentioned in specification.
5. **The payment for Tender Document Fee and e-Service Fee shall be made by eligible bidders/contractors online directly through Debit Cards & Internet Banking Accounts and the payment for EMD can be made online directly through OTC Please refer to 'Online Payment Guideline' available at the Single e-Procurement portal of GOH (Govt. of Haryana enclosed hereunder.**
6. Intending bidders will be mandatorily required to online sign-up (create user account) on the website <https://haryanaeprocurement.gov.in> to be eligible to participate in the e-Tender. **He / She will be required to make online payment of in favour "HARYANA SEEDS DEVELOPMENT CORPORATION PAYBALE AT PANCHKULA" EMD in due course of time on or before 10<sup>th</sup> January, 2018 upto 3.00 PM. The intended bidder fails to pay EMD under the stipulated time frame the Tender will be rejected. No interest will be payable on Earnest Money and/or Security Deposit**
7. Where for any unavoidable reasons the tenders cannot be opened on the date prescribed in the NIT/ Tender Enquiry letter the date shall be extended and such extended date will be notified to all concerned. In case the specified date of opening falls on holiday or a holiday is subsequently declared on that date, the tenders will be opened on the next working day following holiday(s).
8. As far as possible the prices accepted shall be firm. In case the party has made a genuine mistake in calculations, necessary rectifications may be allowed provided the resultant price is the lowest with the approval of the Managing Director of the Corporation in this regard. However, in such cases the Corporation in this regard will have right to review the whole case and take the suitable decision.
9. The price discovery for cases relating to **purchase of specific quantity of Stores & Goods** shall be generally determined based on the rates quoted by the L-1 bidder if the quoted rates are found to be reasonable by the Indenting Department, and negotiations, if any, held with lowest bidder. However, the negotiations could be held up to L-3 bidder, if the difference between L-1 quoted rate and those quoted by L-2 or L-3 is within 5% of the L-1 quoted rate. In cases where the L-1 bidder refuses to further reduce his offered price and the L-2 or L-3 bidders come forward to offer a price which is better than the price offered by L-1 bidder, the bidder whose price is accepted becomes the L-1 bidder. However, in such a situation, the original L-1 bidder may be given one more opportunity to improve upon the discovered price. In case, the original L-1 bidder further improves upon the price discovered during the negotiations, he would be treated as the L-1 bidder.
10. As regards apportionment of the quantity of supplies, the finally determined L-1 bidder would be accorded due preference and the allocation of order may be decided by the HPPC subject to information available in the DNIT e.g. his offered quantity/capacity to supply, sales turnover, orders in hand, past performance etc. Or any other rational parameters. The balance order may be apportioned between the L-2 & L-3 bidders, if they accept the final L-1 rates, on the basis of identical information e.g. their offered quantity, capacity to supply, sales turnover, orders in hand, past performance etc. Which may be decided by the HPPC on case to case basis.

11. The contract for the supply shall be deemed to have come into existence on the date of the supply order and entered into at destination(s) and all causes of action related to the contract will, therefore be deemed to have arisen within the jurisdiction of the Panchkula Courts.
12. The interested bidders must remit the funds at least T+1 working day (Transaction + One Day) in advance i.e. **on or before 10<sup>th</sup> January, 2018, and make payment via RTGS/NEFT or OTC to the beneficiary account number specified under the online generated challan. The intended bidder/Agency thereafter will be able to successfully verify their payment online, and submit their bids on or before the expiry date & time of the respective events/Tenders at <https://haryanaeprocurement.gov.in>.**

The interested bidders shall have to pay mandatorily e-Service fee (under document fee – Non refundable) of Rs.1000/- (Rupee One Thousand Only) online by using the service of secure electronic gateway. The secure electronic payments gateway is an online interface between bidders & online payment authorization networks.  
The Payment for document fee/ e-Service fee can be made by eligible bidders online directly through Debit Cards & Internet Banking.
13. The Earnest money of the tenderers will be forfeited to Government account if they withdraw their offer/rates or modify the terms & conditions of the same during the validity of their offer which are adverse to the business ethics.
14. The quantities mentioned in the NIT or Tender Form may be reduced or increased at the sole discretion of the Corporation.
15. The tenderer must furnish a certificate along with their offer that the rates quoted/charged by them are their lowest rates & no way higher to those quoted/ charged from DGS&D, New Delhi, other State Governments and Institutions in India & in case, they quote/supply at lower rates to anywhere in the country during course of supply in this case, then the same rates will be applicable in this case.
16. Only the principle manufacturers or their direct subsidiary in India are eligible to quote, along with proof of manufacturing firm to be actually a manufacturer. In case manufacturer quotes his rates, then he is required to submit documentary proof to this effect that he is actually manufacturing this item.
17. When manufacturer as well as its dealer/s both quote the rates in the same purchase case, then for the purpose of distribution of order, they will be considered as one offer & the order/rate contract will be placed on that firm only which has quoted lower rates among such offers & the offer is as per NIT.
18. The Firm may send the leaflet literature of the quoted item.
19. a) Tender documents can be downloaded online from the Portal:  
<https://haryanaeprocurement.gov.in>.  
b) As the Bids are to be submitted online and are required to be encrypted and digitally signed, the Bidders are advised to obtain Digital Signature Certificate (DSC) at the earliest. For obtaining Digital Certificate, the Bidders should follow Point No.2 under “Instructions to bidder on Electronic Tendering System”.
20. The Bidders can download/upload the tender documents from the Portal:  
<https://haryanaeprocurement.gov.in>.

**Online Technical Envelope** – Reference details of the Earnest Money Deposit, Tender Fee and E-service fee instrument and scanned copy of supporting documents.

21. Any sum of money due and payable to the supplier under the contract (including security) may be appropriated by the purchaser and set off claim of the purchaser for the payment of a sum of money arising out of or under this contract or any other contract entered into by the supplier with the Purchaser. If the material is dispatched by the supplier after the expiry of the delivery period, without any approval of the purchasing authority, such a supply will be liability of the supplier and will be at his own risk.
22. The time allowed for delivery will be the essence of the supply order. In case of delay in execution of the order, the Corporation may cancel the order without any compensation and or the supplier may be liable to penalty as mentioned below subject to a maximum of 15% and the same shall be recoverable either from the earnest money/security or from the pending bills of the supplier or from any other deposits/securities etc. lying with the Corporation or through a court of law, as the case may be. The decision of the Managing Director of the Corporation in this behalf shall be final and binding on the

tenderer. In case the purchasing authority decided to accept a delayed supply, the supplier shall still remain liable to pay penalty for delay as mentioned here-under:-

**Schedule of penalty on the value of undelivered material per week or part of the week.**

i)	1 <sup>st</sup> week	0.5%
ii)	2 <sup>nd</sup> week	1.0%
iii)	3 <sup>rd</sup> week	1.5%
iv)	4 <sup>th</sup> week	2.0%
iv)	subsequent weeks	2.0%

**per week subject to maximum 15%.**

23. The inspection of the goods will be carried out by the authorized officer(s)/nominee(s) of the Corporation before dispatch and/or after receipt of material at destination(s) according to the terms mentioned in the purchase order. In case of pre-inspection, the inspection and test shall be arranged at the supplier's premises before the material is dispatched to the Corporation or after receipt of the material as may be decided in each case. A copy of the inspection/ test report in case where the inspection has been carried out prior to dispatch shall be attached by the supplier while forwarding Railway Receipt or Transport Receipt or the receipted Goods Challan as the case may be. The supplier shall be required to give at least one week notice to the purchasing authority to arrange the pre-dispatch inspection of the goods offered for dispatch on different occasions. In case the inspection team find on arrival at the supplier's premises that the material is not ready for inspection and the notice given by the supplier was in fructuous, the expenditure incurred by the Corporation on arranging such inspection shall be recovered from the supplier. The Tendered shall provide without any extra charge all material, tools, labour and assistance of every kind which the inspection officer may consider necessary for any test or examination of the goods which may be required to be made on the tenderer's premises and shall pay all cost of attendant thereon. In case of stores to be inspected at some other firm's premises the tendered shall provide all facilities including testing appliances for making necessary test other than the special tests or independent tests. The tendered shall also provide and deliver free of charge at such place as the aforesaid officer may direct such material as he may require for tests by any means. Further the aforesaid officer shall have the right to put all articles or material to such tests as he may think proper for the purpose of ascertaining whether the same are in accordance with the specifications of the order and sealed sample mentioned in the tender and to cut out or off or destroy a portion not exceeding 2% or quantity equal to that required for sampling according to norms laid down for the material for each delivery for such purpose. The quantity to cut or off or destroyed as aforesaid shall be replaced by the supplier free of charges.
24. The goods required to be inspected either prior to dispatch at the premises of supplier or after dispatched at the destination of HSDC. In case material is not found as per the specification will not be accepted and shall be liable to be returned to the supplier at their risk and cost. The supplier shall draw bills/ invoices on the Corporation for full/ part supplies, as may be agreed to and the same shall be supported with the Railway Receipt/ Goods Receipt Note of Transport Company (which must be accredited with the Indian Bank Association) and a copy of the satisfactory inspection/ test performance report carried out by the Corporation's authorized officer(s)/ nominee(s) of the Corporation along with a copy of the cover note issued by the Insurance Company.
25. The sample of the material will be drawn by HSDC from the destination where the material supplied for testing from authorized lab. The testing charges of the samples of the material will be borne by the suppliers.
26. The Corporation agrees to make 90% payment of the value of the invoice within 15 days of receipt of goods at destination(s) and the bill/ invoice supported with above documents in the Head Office of the Corporation. The balance 10% payment will be released after 30 days of the complete and satisfactory execution of the order. However, all the payments shall be subject to deduction of tax at source under Section 194 C or other taxes under the Income Tax Act, 1961 at the rates applicable from time to time, if supply of material is accompanied with some job work like printing, labeling etc.
27. The Corporation reserves the right to accept or reject any or all tenders without assigning any reason thereof or entrust the work to more than one tendered.
28. The offer should be valid for acceptance for a period of not less than 120 days from the date of opening or tender. In the absence of any explicit indication to the contrary, the offer will be considered to be valid for a period of **120** days from the date of opening of tenders.
29. The Tender signed by a person (other than the tendered) on behalf of the Tendered without disclosing his authority to do so shall not be deemed to be valid tender and may be liable to be rejected. No tender will be considered unless and until all the documents are properly signed.

30 The Bid i.e. Technical Bid as well as Financial Bid is to be submitted online on web portal <https://haryanaeprocurement.gov.in>. However, the firms have option to submit the supporting documents as required to be supported along with Technical Bid either in on-line mode along with their Technical bids or in off-line mode in physical form to the office of **HSDC** by due date/time. In case supporting documents are to be supplied off-line in physical form, then it should be so specified in their Technical Bids & the supporting documents must be deposited in the office of **HARYANA SEEDS DEVELOPMENT CORPORATION, PANCHKULA** before the due date/time of opening of Technical Bid. The financial bid/s of only those bidders/items will be opened who qualify on the basis of their Technical Bids. The date and time of opening of the Financial Bids will be intimated in the due course.

31 Bidders will have to procure/ should have legally valid Digital Signature Certificate as per Information Technology Act 2000, using which they can sign their electronic bids. Bidders can procure the same from any of the license certifying Authority of India or can contact "Help Desk". In case bidders need any clarifications or if training required to participate in online tenders they can contact at Help Desk in below mentioned address:-

M/s. Next tenders (India) Pvt. Ltd;

O/o, Director, Supplies & Disposals, Haryana

SCO. No.09, 2<sup>nd</sup> Floor, Sector-16,

PANCHKULA – 134 108

E-mail: [chandigarh@nextenders.com](mailto:chandigarh@nextenders.com)

**Help Desk: 1800-180-2097 (Toll Free Number)**

Sh B.M. SHARMA, EXECUTIVE ENGINEER 098962-96284

32 The quantity of stores can be decreased or increased.

**IMPORTANT NOTE:** - Offer without prescribed Earnest Money, Tender Form/ Tender Fee, Registration/Manufacturing Certificate will be summarily rejected.

**(OTHER TERMS & CONDITIONS AS PER Tender Forms available at "Download" option on portal <https://haryanaeprocurement.gov.in>).**

**(For Guideline of online payment please referred to instruction at "How to...?" at the portal on <https://haryanaeprocurement.gov.in>).**

**MANAGING DIRECTOR**

## (Online Payment Guideline)

### Guideline for Online Payments at e-Procurement Portal of Government of Haryana

Post registration, bidder shall proceed for bidding by using both his digital certificates (one each for encryption and signing) & Password. Bidder shall proceed to select the event/Tenders he is interested in. On the respective Department's page in the e-Procurement portal, the Bidder would have following options to make payment for tender document fee & EMD:

- A. Debit Card
- B. Net Banking
- C. RTGS/NEFT

#### Operative Procedures for Bidder Payments

##### A) Debit Card

The procedure for paying through Debit Card will be as follows.

- (i) Bidder selects Debit Card option in e-Procurement portal.
- (ii) The e-Procurement portal displays the amount and the card charges to be paid by bidder. The portal also displays the total amount to be paid by the bidder.
- (iii) Bidder clicks on "Continue" button
- (iv) The e-Procurement portal takes the bidder to Debit Card payment gateway screen.
- (v) Bidder enters card credentials and confirms payment
- (vi) The gateway verifies the credentials and confirms with "successful" or "failure" message, which is confirmed back to e-Procurement portal.
- (vii) The page is automatically routed back to e-Procurement portal
- (viii) The status of the payment is displayed as "successful" in e-Procurement portal. The e-Procurement portal also generates a receipt for all successful transactions. The bidder can take a print out of the same,
- (ix) The e-Procurement portal allows Bidder to process another payment attempt in case payments are not successful for previous attempt.

##### B) Net Banking

The procedure for paying through Net Banking will be as follows.

- (i) Bidder selects Net Banking option in e-Procurement portal.
- (ii) The e-Procurement portal displays the amount to be paid by bidder.
- (iii) Bidder clicks on "Continue" button
- (iv) The e-Procurement portal takes the bidder to Net Banking payment gateway screen displaying list of Banks
- (v) Bidder chooses his / her Bank
- (vi) The Net Banking gateway redirects Bidder to the Net Banking page of the selected Bank
- (vii) Bidder enters his account credentials and confirms payment
- (viii) The Bank verifies the credentials and confirms with "successful" or "failure" message to the Net Banking gateway which is confirmed back to e-Procurement portal.
- (ix) The page is automatically routed back to e-Procurement portal
- (x) The status of the payment is displayed as "successful" in e-Procurement portal.

The e-Procurement portal also generates a receipt for all successful transactions. The bidder can take a print out of the same.

- (xi) The e-Procurement portal allows Bidder to process another payment attempt in case payments are not successful for previous attempt.

### **C) RTGS/ NEFT/OTC**

The bidder shall have the option to make the EMD payment via RTGS/ NEFT/OTC. Using this module, bidder would be able to pay from their existing Bank account through RTGS/NEFT. This would offer a wide reach for more than 90,000 bank branches and would enable the bidder to make the payment from almost any bank branch across India.

i. Bidder shall log into the client e-procurement portal using user id and password as per existing process and selects the RTGS/NEFT payment option.

ii. Upon doing so, the e-procurement portal shall generate a pre-filled challan. The challan will have all the details that is required by the bidder to make RTGS-NEFT payment.

iii. Each challan shall therefore include the following details that will be pre-populated:

- Beneficiary account no: (unique alphanumeric code for e-tendering)
- Beneficiary IFSC Code:
- Amount:
- Beneficiary bank branch:
- Beneficiary name:

iv. The Bidder shall be required to take a print of this challan and make the RTGS/NEFT on the basis of the details printed on the challan.

v. The bidder would remit the funds at least T + 1 day (Transaction + One day) in advance to the last day and make the payment via RTGS / NEFT to the beneficiary account number as mentioned in the challan.

vi. Post making the payment, the bidder would login to the e-Tendering portal and go to the payment page. On clicking the RTGS / NEFT mode of payment, there would be a link for real time validation. On clicking the same, system would do auto validation of the payment made.

List of Net banking banks

1. Allahabad Bank
2. Axis Bank
3. Bank of Bahrain and Kuwait
4. Bank of Baroda
5. Bank of India
6. Bank of Maharashtra
7. Canara Bank
8. City Union Bank
9. Central Bank of India
10. Catholic Syrian Bank
11. Corporation Bank
12. Deutsche Bank
13. Development Credit Bank
14. Dhanlaxmi Bank
15. Federal Bank
16. HDFC Bank
- 17. ICICI Bank**
18. IDBI Bank
19. Indian Bank
20. Indian Overseas Bank
21. Indusind Bank
22. ING Vysya Bank 23. J and K Bank
24. Karnataka Bank

25. Kotak Mahindra Bank
26. Karur Vysys Bank
27. Punjab National Bank
28. Oriental Bank of Commerce
29. South Indian Bank
30. Standard Chartered Bank
31. State Bank Of Bikaner and Jaipur
32. State Bank of Hyderabad
33. State Bank of India
34. State Bank of Mysore
35. State Bank of Travencore
36. State Bank Of Patiala
37. Tamilnad Mercantile Bank
38. Union Bank of India
39. United Bank of India
40. Vijaya Bank
41. Yes Bank

**For making payment through Demand Draft against the online Challan generated for OTC:**

The intended bidders are require to draw demand draft in favour of below furnished details.

Sr No.	Account title	Account no
1	GOH E-PROC EMD ESCROW A/C DSND-HSDC	001305010050



**HARYANA SEEDS DEVELOPMENT CORPORATION LIMITED,  
PANCHKULA.**

SCHEDULE 'A' (TENDER NO.10/2018)

**SPECIFICATIONS OF LABELS**

Labels of size 15 cms. X 10 cms. printed on single side made from superior quality Jali Cloth (guaze) sandwiched between white map litho paper sheets of 51 cms. X 76 cms. = 19.4 Kgs. Two colour printing in black and red with opel green ground. The colour of ground should be close match to opening green colour IS No. 275 of IS – 5 (Colour for ready mixed paints and enamels). Cost of the blocks etc. will be borne by the supplier. Serial nos. are to be marked on the labels.

**TOLERANCE:** (+) (-) 2% tolerance in respect of paper and gauze will be allowed.

**PLACE OF DELIVERY:** Anywhere in Haryana State where the offices of H.S.D.C. are located i.e. Hisar/ Sirsa/ Umri (2.5 km from Pipli towards Karnal, Distt. Kurukshetra) / Yamuna Nagar (Rly. Stn. Jagadhari)/ Tohana (Distt. Fatehabad) / Pataudi (Distt. Gurgaon).

**PACKING:** The labels are to be packed in bundles of 1000 nos. each and the bundles are to be packed in bales containing uniform numbers of packets. A specimen of the printed label is to be pasted on the packing of each bundle.

**SAMPLE:** sample of Paper/ Cloth to be used should be sent along with the tender failing which tenders may not be considered. Two samples of labels duly pasted may also be submitted.

**PERIOD OF DELIVERY:** Minimum 100% quantity are to be supplied within 40 days from the date of supply order at each destinations.

**GENERAL:** Quantities mentioned in NIT/ Schedule 'B' can be increased or decreased.