

HARYANA SEEDS DEVELOPMENT CORPORATION LIMITED

(A State Government Undertaking)

BEEJ BHAWAN, BAYS 3-6, SECTOR – 2, PANCHKULA

Telephone No: 0172-2577755, 2578559

CIN NO. U01122HR1974SGC007442

GST NO. 06AAACH3951JIZM

Website: www.haryanaseeds.org.in

SHORT TERM E-TENDER NOTICE

Offer for rate of Pesticides / Weedicides & Insecticides on Consignment basis for Rabi 2017-18.

HSDC, Panchkula invites offer for supply of Pesticides / Weedicide and Insecticides on Consignment basis for sale during Rabi 2017-18, as detailed hereunder:

1. Pesticides / Weedicide and Insecticides

Sr. No.	Name of product	Packing Size	Tentative quantity required	Earnest Money (Amt. in Rs.)
01	Sulfosulfruron 75% WP	Acre Dose	As per requirement	20,000
02	Colodinofof Propargil 15% WP	Acre Dose	As per requirement	20,000
03	Metasulfron 20% WP (With Sticker)	Acre Dose	As per requirement	20,000
04	Metasulfron 20% WP (Without Sticker)	Acre Dose	As per requirement	20,000
05	2-4 D 38% EE	1 Ltr.	As per requirement	20,000
		500 MI.	As per requirement	
06	Carbofuran 3% CG	5 kg.	As per requirement	20,000
07	Carfentrazone Ethyl 40% DF	Acre Dose	As per requirement	20,000
08	Pinoxaden 5.1% EC	Acre Dose	As per requirement	20,000
09	Mycorrhiza	Acre Dose	As per requirement	20,000
10	Sulfosulfruron 75% WP + Metsulfuron Methyl 5% WT	Acre Dose	As per requirement	20,000
11	Clodinofof 15% WP + Metsulfuron Methyl 1% WP	Acre Dose	As per requirement	20,000

The document containing details of required material, quantity, specifications etc. and other terms & conditions available on HSDC Website www.haryanaseeds.org.in and <https://haryanaeprocurement.gov.in>. The interested parties may download the document and must remit the funds through online on or before 19-11-2017. The Technical Bids offer will be received up to 19-11-2017 at 5:00 PM, Technical bid will be opened at 12:30 PM, on 20.11.2017 and Financial bid at 02:30 PM on 20-11-2017 at HSDC Corporate office, bays No. 3 to 6, Sector - 2, Panchkula. HSDC reserve the right to reject any/all offers without assigning any reason whatsoever. Negotiation, if required, will be done after opening of financial bid.

MANAGING DIRECTOR
HARYANA SEEDS DEV.CORP. LTD.
PANCHKULA

Detailed Notice Inviting e-Tender

HSDC, Panchkula invites offer for supply of Pesticides / Weedicide and Insecticides on Consignment basis for Rabi 2017-18 in single stage two cover system i.e. Request for Pre-Qualification / Technical Bid (online Bid under PQQ / Technical Envelope) Request for Financial Bid (comprising of price bid Proposal under online available Commercial envelope):-

Sr. No.	Name of Item	EMD to be deposited	Tender Document Fee + e-service fee	Start Date & Time of Bid Preparation & submission	Expiry Date & Time of Bid Preparation & Submission
1.	Pesticides, Weedicide and Insecticides for Rabi 2017-18 on consignment basis.	As mentioned in the Tender Document	Rs. 5000/- + 1000/-	10-11-2017 10:00 Hrs	19-11-2017 17:00 Hrs

Under this process, the Pre-Qualification / Technical online bid Application, as well as online Price Bid shall be invited at single stage under two covers i.e. PQQ / Technical Commercial Envelope. Eligibility and qualification of the Applicant will be first examined based on the details submitted on line under first cover (PQQ / Technical) with respect to eligibility and qualification criteria only those Applicant Whose PQQ / Technical Applications are responsive to eligibility and qualifications requirements as per Tender document.

- 1. The payment for Tender Document Fee and e-Service Fee shall be made by eligible bidders online directly through Debit Cards or Internet Banking Accounts and the payment for EMD can be made online directly through RTGS/NEFT or OTC Please refer to 'Online Payment Guideline' available at the Single e-Procurement portal of GoH (Govt. of Haryana) and also mentioned under the Tender Document.**
- Interested bidders will be mandatorily required to online sign-up (create user account) on the website <https://haryanaeprocurement.gov.in> to be eligible to participate in the e-Tender. **He / She will be required to make online payment NIL towards EMD fee in due course of time i.e. between 10-11-2017 10:00 AM and 17-11-2017 at 17:00 PM The intended bidder fails to pay EMD fee under the stipulated time frame, He / She shall not be allowed to submit his / her bids for the respective event / Tenders.**
- The interested bidders must remit the funds at least T+1 working day (Transaction + One working Day) in advance i.e. **on or before 17-11-2017; and make payment via RTGS / NEFT or OTC to the beneficiary account number specified under the online generated challan. The interested bidder / Agency thereafter will be able to**

successfully verify their payment online, and submit their bids on or before the expiry date & time of the respective events/Tenders at <https://haryanaeprocurement.gov.in>.The bank details are as under:

Name & Address : Haryana Seeds Developments Corporation Ltd.
Of Beneficiary : Bays No.: 3- 6, Beej Bhawan, Sector – 02,
PANCHKULA
Bank Name : ORIENTAL BANK OF COMMERCE
Bank Address : NAC, Mani Majra, Chandigarh
Account No. : 02444010000310
RTGS / IFSC Code / NEFT ORC 0100244

The interested bidders shall have to pay mandatorily e-Service fee (under document fee – Non refundable) of Rs.1000/- (Rupee One Thousand Only) online by using the service of secure electronic gateway. The secure electronic payments gateway is an online interface between bidders & online payment authorization networks. The Payment for document fee/ e-Service fee can be made by eligible bidders online directly through Debit Cards & Internet Banking.

The Bidders can submit their tender documents (Online) as per the dates mentioned in the key dates:-

Key Dates

Sr. No.	Department Stage	Bidder's Stage	Start date and time	Expiry date and time
1		Tender Document Download and Bid Preparation/Submission	10-11-2017 From 10:00 AM	19-11-2017 upto 17:00 PM
2	Technical Bid Opening on		20-11-2017 12:30 PM	
3	Financial Bid Opening on or after		20-11-2017 14:30 PM	

Important Note:

- 1) The Applicants/bidders have to complete 'Application / Bid Preparation & Submission' stage on scheduled date & time as mentioned above. If any Applicant / bidder failed to complete his / her aforesaid stage in the stipulated online time schedule for that stage, his / her Application/bid status will be considered as 'Applications / bids not submitted'.

- 2) Applicant/Bidder must confirm & check his/her Application/bid status after completion of his/her all activities for e-bidding.
- 3) Applicant/Bidder can rework on his/her bids even after completion of 'Application/Bid Preparation & submission stage' (Application/Bidder Stage), subject to the condition that the rework must take place during the stipulated time frame of the Applicant/Bidder Stage.

Instructions to bidder on Electronic Tendering System

These conditions will over-rule the conditions stated in the tender documents, wherever relevant and applicable.

1. Registration of bidders on e-Procurement Portal:-

All the bidders intending to participate in the tenders process online are required to get registered on the centralized eProcurement Portal i.e. <https://haryanaeprocurement.gov.in>. Please visit the website for more details.

2. Obtaining a Digital Certificate:

2.1 The Bids submitted online should be encrypted and signed electronically with a Digital Certificate to establish the identity of the bidder bidding online. These Digital Certificates are issued by an Approved Certifying Authority, by the Controller of Certifying Authorities, Government of India.

2.2 A Digital Certificate is issued upon receipt of mandatory identity (i.e. Applicant's PAN Card) and Address proofs and verification form duly attested by the Bank Manager / Post Master / Gazetted Officer. Only upon the receipt of the required documents, a digital certificate can be issued. For more details please visit the website – <https://haryanaeprocurement.gov.in>.

2.3 The bidders may obtain Class-II or III digital signature certificate from any Certifying Authority or Sub-certifying Authority authorized by the Controller of Certifying Authorities or may obtain information and application format and documents required for the issue of digital certificate from.

2.4 The bidder must ensure that he/she comply by the online available important guidelines at the portal <https://haryanaeprocurement.gov.in> for Digital Signature Certificate (DSC) including the e-Token carrying DSCs.

2.5 Bid for a particular tender must be submitted online using the digital certificate (Encryption & Signing), which is used to encrypt and sign the data during the stage of bid preparation. In case, during the process of a particular tender, the user loses his digital certificate (due to virus attack, hardware problem, operating system or any other problem) he will not be able to submit the bid online. Hence, the users are advised **to keep a backup of the certificate** and also keep the copies at safe place under proper security (for its use in case of emergencies).

2.6 In case of online tendering, if the digital certificate issued to the authorized user of a firm is used for signing and submitting a bid, it will be considered equivalent to a no-objection certificate /power of attorney / lawful authorization to that User. The firm has to authorize a specific individual through an authorization certificate signed by all partners to use

the digital certificate as per Indian Information Technology Act 2000. Unless the certificates are revoked, it will be assumed to represent adequate authority of the user to bid on behalf of the firm in the department tenders as per Information Technology Act 2000. The digital signature of this authorized user will be binding on the firm.

2.7 In case of any change in the authorization, it shall be the responsibility of management / partners of the firm to inform the certifying authority about the change and to obtain the digital signatures of the new person / user on behalf of the firm / company. The procedure for application of a digital certificate however will remain the same for the new user.

2.8 The same procedure holds true for the authorized users in a private/Public limited company. In this case, the authorization certificate will have to be signed by the directors of the company.

3. Pre-requisites for online bidding:

In order to operate on the electronic tender management system, a user's machine is required to be set up. A help file on system setup/Pre-requisite can be obtained from Nextenders (India) Pvt. Ltd. or downloaded from the home page of the website - <https://haryanaeprocurement.gov.in>. The link for downloading required java applet & DC setup are also available on the Home page of the e-tendering Portal.

4. Online Viewing of Detailed Notice Inviting Tenders:

The bidders can view the detailed N.I.T and the time schedule (Key Dates) for all the tenders floated through the single portal eProcurement system on the Home Page at <https://haryanaeprocurement.gov.in>.

5. Download of Tender Documents:

The tender documents can be downloaded free of cost from the eProcurement portal <https://haryanaeprocurement.gov.in>

6. Key Dates:

The bidders are strictly advised to follow dates and times as indicated in the online Notice Inviting Tenders. The date and time shall be binding on all bidders. All online activities are time tracked and the system enforces time locks that ensure that no activity or transaction can take place outside the start and end dates and the time of the stage as defined in the online Notice Inviting Tenders.

7. Online Payment of Tender Document Fee + eService fee & EMD-cum-Security Amount Deposit & Bid Preparation & Submission:-

7.1 Online Payment of Tender Document Fee + e-Service fee:

The online payment for Tender document fee, eService Fee & EMD-cum-Security Amount Deposit can be made using the secure electronic payment gateway. The Payment for Tender Document Fee + eService Fee shall be made by bidders/ Vendors online directly through Debit Cards & Internet Banking Accounts and the Payment for Security Amount Deposit shall be made online directly through RTGS / NEFT & OTC.

The secure electronic payments gateway is an online interface between contractors and Debit Card/online payment authorization networks.

7.2 **PREPARATION & SUBMISSION Of ONLINE APPLICATIONS/BIDS:**

- (i) Detailed Tender documents may be downloaded from e-procurement website (<https://haryanaeprocurement.gov.in>) and tender (bid) mandatorily be submitted online following the instruction appearing on the screen.
- (ii) Scanned copy of Documents to be submitted/uploaded for Prequalification or Technical bid under online PQQ/Technical Envelope: The require documents (refer to DNIT) shall be prepared and scanned in different file formats (in PDF /JPEG/MS WORD format such that file size is not exceed more than 10 MB) and uploaded during the on-line submission of PQQ or Technical Envelope.
- (iii) **FINANCIAL or Price Bid PROPOSAL shall be submitted mandatorily online under Commercial Envelope and original not to be submitted manually).**

8. **ASSISTANCE TO THE BIDDERS:**

In case of any query regarding process of e-tenders **and for undertaking training purpose**, the intended bidder can also avail the following and can contact service provider as per below:

Office Timings of Help-desk support for Single e Procurement Portal of Government of Haryana- Technical Support Assistance will be available over telephone Monday to Friday (09:00 am. to 5:30 pm) & Training workshop will be conducted on every 1st, 2nd Friday (from 3:30 pm upto 6:00 pm) and 4th Saturday (from 11:30 am upto 3:00 pm) of each month.

All queries would require to be registered at our official [email-chandigarh@nextenders.com](mailto:chandigarh@nextenders.com) for on-line support (Only those queries which are sent through email along with appropriate screenshots or error description will be considered as registered with the Help-desk)

Important Note:-

- (a) Any intending bidder can contact the helpdesk on or before prior to 4 hours of the scheduled closing date & time of respective e-Auction/ Tender event.
- (b) For queries pertaining to e-Payment of EMD, please contact the helpdesk at least 2 business days prior to the closing date & time of e-Auction/Tender event.
- (c) Help-desk support will remain closed during lunch break i.e. from 1:30 PM up to 2:15 PM on each working day.

Schedule for Training:-

Training workshop will be held on 1st, 2nd Friday (from 3:30 pm upto 6:00 pm) and 4th Saturday (from 11: 30 am upto 3:00 pm) of each month at following addresses:

Nextenders (India) Pvt. Ltd Municipal Corporation Faridabad, Near B.K.Chowk, Opp. B.K.Hospital, NIT, Faridabad Contact no. 8743042801 / 9310335475	Nextenders (India) Pvt.Ltd. Public Health Division No. 2 Hisar, Model Town, Opp. N.D Gupta Hospital, Hisar Contact: 9034357793	Nextenders (India) Pvt. Ltd., Nirman Sadan (PWD B&R), Plot No.-01, Basement, Dakshin Marg, Sec- 33 A, Chandigarh -160020 For Support- 1800-180-2097, 0172-582008/09
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For Support Call – 1800-180-2097

Haryana e-Procurement Help Desk Office will remain closed on Saturday (except 4th Saturday), Sunday and National Holidays

NOTE:-

(A) Bidders participating in online tenders shall check the validity of his/her Digital Signature Certificate before participating in the online Tenders at the portal <https://haryanaeprocurement.gov.in>.

(B) For help manual please refer to the ‘Home Page’ of the e-Procurement website at <https://haryanaeprocurement.gov.in>, and click on the available link ‘How to...?’ to download the file.

(Online Payment Guideline)
Guideline for Online Payments at e-tendering

Post registration, bidder shall proceed for bidding by using both his digital certificates (one each for encryption and signing). Bidder shall proceed to select the tender he is interested in. On the respective Department’s page in the e-tendering portal, the Bidder would have following options to make payment for tender document & EMD:

- A. Debit Card
- B. Net Banking
- C. RTGS/NEFT

Operative Procedures for Bidder Payments

A) Debit Card

The procedure for paying through Debit Card will be as follows.

- (i) Bidder selects Debit Card option in e-Procurement portal.
- (ii) The e-Procurement portal displays the amount and the card charges to be paid by bidder. The portal also displays the total amount to be paid by the bidder.
- (iii) Bidder clicks on “Continue” button.
- (iv) The e-Procurement portal takes the bidder to Debit Card payment gateway screen.
- (v) Bidder enters card credentials and confirms payment.
- (vi) The gateway verifies the credentials and confirms with “successful” or “failure” message, which is confirmed back to e-Procurement portal.
- (vii) The page is automatically routed back to e-Procurement portal.

(viii) The status of the payment is displayed as “successful” in e-Procurement portal. The e-Procurement portal also generates a receipt for all successful transactions. The bidder can take a print out of the same,

(ix) The e-Procurement portal allows Bidder to process another payment attempt in case payments are not successful for previous attempt.

B) Net Banking

The procedure for paying through Net Banking will be as follows.

(i) Bidder selects Net Banking option in e-Procurement portal.

(ii) The e-Procurement portal displays the amount to be paid by bidder.

(iii) Bidder clicks on “Continue” button.

(iv) The e-Procurement portal takes the bidder to Net Banking payment gateway screen displaying list of Banks.

(v) Bidder chooses his / her Bank.

(vi) The Net Banking gateway redirects Bidder to the Net Banking page of the selected Bank.

(vii) Bidder enters his account credentials and confirms payment.

(viii) The Bank verifies the credentials and confirms with “successful” or “failure” message to the Net Banking gateway which is confirmed back to e-Procurement portal.

(ix) The page is automatically routed back to e-Procurement portal.

(x) The status of the payment is displayed as “successful” in e-Procurement portal.

(xi) The e-Procurement portal also generates a receipt for all successful transactions. The bidder can take a print out of the same.

(xii) The e-Procurement portal allows Bidder to process another payment attempt in case payments are not successful for previous attempt.

C) RTGS/ NEFT

The bidder shall have the option to make the EMD payment via RTGS/ NEFT. Using this module, bidder would be able to pay from their existing Bank account through RTGS/NEFT. This would offer a wide reach for more than 90,000 bank branches and would enable the bidder to make the payment from almost any bank branch across India.

i). Bidder shall log into the client e-procurement portal using user id and password as per existing process and selects the RTGS/NEFT payment option.

ii). Upon doing so, the e-procurement portal shall generate a pre-filled challan. The challan will have all the details that is required by the bidder to make RTGS-NEFT payment.

iii). Each challan shall therefore include the following details that will be pre-populated:

- Beneficiary account no: (unique alphanumeric code for e-tendering)
- Beneficiary IFSC Code:
- Amount:
- Beneficiary bank branch:
- Beneficiary name:

iv. The Bidder shall be required to take a print of this challan and make the RTGS/NEFT on the basis of the details printed on the challan.

v. The bidder would remit the funds at least T + 1 day (Transaction + One day) in advance to the last day and make the payment via RTGS / NEFT to the beneficiary account number as mentioned in the challan.

vi. Post making the payment, the bidder would login to the e-Tendering portal and go to the payment page. On clicking the RTGS / NEFT mode of payment, there would be a link for real time validation. On clicking the same, system would do auto validation of the payment made.

List of Net banking banks

1. Allahabad Bank
2. Axis Bank
3. Bank of Bahrain and Kuwait
4. Bank of Baroda
5. Bank of India
6. Bank of Maharashtra
7. Canara Bank
8. City Union Bank
9. Central Bank of India
10. Catholic Syrian Bank
11. Corporation Bank
12. Deutsche Bank
13. Development Credit Bank
14. Dhanlaxmi Bank
15. Federal Bank
16. HDFC Bank
17. ICICI Bank
18. IDBI Bank
19. Indian Bank
20. Indian Overseas Bank
21. Indusland Bank
22. ING Vyshya Bank
23. J and K Bank
24. Karnataka Bank
25. Kotak Mahindra Bank
26. Karur Vyshys Bank
27. Punjab National Bank
28. Oriental Bank of Commerce
29. South Indian Bank
30. Standard Chartered Bank
31. State Bank of Bikaner and Jaipur
32. State Bank of Hyderabad
33. State Bank of India
34. State Bank of Mysore
35. State Bank of Travencore
36. State Bank of Patiala
37. Tamilnad Mercantile Bank
38. Union Bank of India
39. United Bank of India
40. Vijaya Bank
41. Yes Bank

HARYANA SEEDS DEVELOPMENT CORPORATION LIMITED
(A State Government Undertaking)
Regd. & Head Office: BEEJ BHAWAN, Bays No: 3 - 6, Sector: 2,
PANCHKULA – 134 112 (Haryana)
Phone:- 0172 - 2579217, 2579215, 2578559
CIN No. UO1122HR1974SGC007442
GST NO. 06AAACH3951J1ZM

TERMS & CONDITIONS

The tender should be submitted in envelope by super scribed as "Tender for arrangement of Agro Chemicals and other items on 100% consignment basis."

The following valid documents are required with tender:

1. C.I.B registration certificate for the product.
2. Manufacturing license of the company.
3. Permission to stock/sell/exhibit insecticides in Haryana from the Agriculture Deptt.
4. Letter of undertaking regarding charging of same rates from HSDC as being charged from other Govt. agencies/ authorized distributor of Company in Haryana.
5. Authority letter in favour of representative indicating his phone no. and designation, for supply of documents/bidding and negotiations, if any.
6. The copy of PAN no. and TIN no. of the tendering company along with performa invoice.
7. Proof of godown in Haryana from where billing will be done.
8. The Lab. Test Report of the offered products should be provided.
9. Conditional tender will not be accepted.
10. The tenderer (s) should give full details of their product along with their specifications by clearly mentioning the recommended dosage norms and by mentioning the specific packing in which the product is being offered and provide testing protocol of their offered product.
 - a) HSDC is to make arrangement of above mentioned Pesticides/ Weedicide / Insecticides / Fungicides etc. for sale through own sale counter(s) in Haryana on consignment basis against specific requirement of sale counter(s) / regional offices and for sale/ supply to Department of Agriculture on sale basis for organizing Demonstration Plots for a particular brand.
 - b) The agro chemicals/ pesticide and other products offered to HSDC for sale should be of fresh preparations and are not more than 3 months old from date of supply. Since the formulations are having shelf life of 2 years therefore

- specific mention is required to be made whether stock offered is of fresh formulation / one year old as there remains a rate difference between fresh formulated stock & old stocks.
- c) Furnishing of requisite document/ certificates for getting the name of manufacturers name in the license of HSDC sale counter(s) shall lie with the manufacturers. The firm will issue authority letter to the destinations of concerned sale counter(s) for carrying out the sale of their product.
 - d) Price fall clause will be effective on the supplier company. The supplier will give an undertaking in tender that the rates being charged from HSDC are the best rates and same as have been charged from other Central / State Govt. institutions/ Coop. sector undertaking / their distributor. They will monitor the sale of these products by their distributors and will ensure that their sale rates are not less than the rate at which HSDC is selling their product through HSDC sale counter(s). The firm will take effective steps in controlling the sale rate variation i.e. in between market rate and sale rate fixed for farmers as it affects the reputation of supplier as well as of HSDC.
 - e) **VALIDITY:** Tender shall be valid up to **31/03/2018** HSDC reserves the right to place the repeat order for additional quantity of material for which the rates have been quoted. The suppliers shall be bound to make the supplies for additional quantity for which supplier will be given 15 days prior intimation for arranging additional requirement. The details of material offered by the supplier on receipt of supply order indicating batch no., quantity of material offered, DOM, DOE will be intimated by the supplier.
 - f) The company will take all necessary steps for promoting their product by deputing sufficient number of sale representatives for providing detailed information to the farmers/ end users by way of demonstration or by circulation of their literature about the method of application of their product i.e. as to when to use, where to use and how much to use.
11. **RATES:** The rates given in Financial Bid should be FOR destination and inclusive of all taxes. The material to be supplied shall be on 100% consignment basis.
 12. **PAYMENTS:** Since the supplies are to be made on consignment basis therefore **payment of Agro Chemicals and the other products sold shall be made depending upon actual sale through sale counters as reported by field units.** The bill should be submitted by supplier to regional office and it will ensure that bills are submitted timely along with details of sale made at the level of various sale counters (s). Similarly, the payment will be released on monthly basis on actual quantity sold in the State.
 13. Payment will be made by H.O. as mentioned in the payment clause based on the actual sale against the receipt of sale report from the Regional Office concerned as per the previous accounting procedure.

14. In case any quantity of Agro Chemicals is supplied to Department of Agriculture, the payment of that quantity will be released only after release of payment by Department of Agriculture.
15. **LIFTING OF UNSOLD STOCKS**: The unsold stocks will be lifted by the supplier from the HSDC sale counter(s) at their cost after taking prior permission in writing from Regional Office concerned or his representatives.
16. **GUARANTEE**: The firm will be responsible for any complications arising, if any, after use of material by the farmers supplied by them. In the event of receipt of complaint from any sale counter(s) / Regional office etc. about the ineffectiveness of the product the company shall be informed accordingly. The company in turn shall take remedial measure to sort out the complaint. All the problems relating to efficacy of the product supplied will rest with the company even if the sample analysis of the product has been found satisfactory or conforming to the required specifications by any Govt. approved Lab. In case the complaint is made by any person in the Consumers Court or before any competent authority regarding ineffectiveness of the product, the responsibility to defend the case legally or otherwise will be of the company. The supplier will be liable to indemnify HSDC for any loss caused to HSDC on account of defective pesticides/ insecticides and other products and in such case HSDC will be at liberty to withhold the payment of such stocks for that quantity against which such complaint is received till the finalization of the complaint/ court case.
17. **SAMPLING**: In case any sampling is done by the HSDC or Department of Agriculture the cost of quantity of sample and its testing charges from independent lab will be borne by supplier.
18. HSDC reserves the right to negotiate with the tenderer(s) after opening of Tender.
19. Jurisdiction of courts in case of dispute: The jurisdiction of Courts will be at Panchkula.
20. **ARBITRATION**: In case any dispute arise between HSDC and the parties in connection with order relating to this case, it will be referred to arbitrator appointed by **MANAGING DIRECTOR, HSDC, PANCHKULA** whose decision shall be binding on both the parties.

(Sign)

Name & Complete

Address of Manufacturing Firm

Telephone No. & Email Id.

License No.

(Rubber seal of the firm)

To,

The Managing Director,
Haryana Seeds Dev. Corpn. Ltd.,
Beej Bhawan, Bays No.: 3-6,
Sector-2, Panchkula.

Subject:- Performa for Tender.

Sir,

I/We, hereby offer to supply the following material/goods as per terms & conditions prescribed by you, in your tender document, which is duly acceptable to our firm.

Sr. No.	Technical name of the product offered (Packing wise)	Packing Size	Brand name of product offered	Net supply rate to HSDC on FOR destination i.e. HSDC sale counter(s)	Net proposed sale rate to farmers
1.	Sulfosulfuron 75% WP	Acre Dose			
2.	Clodinioprop Propargil 15% WP	Acre Dose			
3.	Meta Sulfron 20% WP (With Sticker)	Acre Dose			
4.	Meta Sulfron 20% WP (Without Sticker)	Acre Dose			
5.	2-4-D 38% EE	1 Ltr.			
		500 ML.			
6.	Carbofuran 3% CG	5 Kg.			
7.	Carfentrazone Ethyl 40% DF	Acre Dose			
8.	Pinoxaden 5.1 % EC	Acre Dose			
9.	Mycorrhiza	Acre Dose			
10.	Sulfosulfuron 75% WP + Metsulfuron Methyl 5% WT	Acre Dose			
11.	Clodinioprop 15% WP + Metsulfuron Methyl 1% WP	Acre Dose			

Thanking you,

Yours faithfully,

Encls: As above

(Name)

Address _____

With seal / stamp

Fax No. _____

Mobile _____

OTHER TERMS & CONDITIONS

1. Material will be supplied **F.O.R. destination in Haryana** on consignment basis in good and safe packing at HSDC sale counters in Haryana.
2. Supplier will arrange wide publicity for sale of their product and also supply the literature of their product at our sale counters.
3. Supplier will educate the sales man of the corporation about the qualities and use of the product, so that they may advice the farmers accordingly, while selling the same.
4. The supplier will give an undertaking that they will not supply the products to any agency/ dealer lower then the price offered to the corporation. Further the supplier will ensure that the sale rates offered to the corporation are most competitive with the sale rate in open market, so that maximum quantity may be sold through HSDC sale counters.
5. All local taxes/levies will be born by the supplier.
6. The material will be supplied strictly as per our supply orders within ten days from the date of confirmed supply order.
7. The period of this contract shall be up to **31-03-2018** from the date of issue of supply order.
8. **Form No. 38** will be supplied by this Corporation, if required.
9. The delivery challan / bill will be made in the name of respective **Regional Manager / Manager/ MO, HSDC with a copy to CMM, HSDC, Panchkula. HSDC** will make the payment to the concerned Supplier of the sold quantity on monthly basis after receipt of GR from concerned unit and separate bill will be issued for the sold quantity by the supplier in accordance of GR.
10. The material should be out of fresh stock only in good conditions and duly tested having prescribed standards.
11. The left over material shall be lifted back by the supplier at their own cost within fifteen days from the date of information given by HSDC or latest by **28-03-2018** at all cost.
12. The supplier will be responsible for any complaint or compensation or litigation for the material supplied to HSDC.
13. The material can be got tested by this Corporation, for which testing charges will be borne by the supplier.
14. The Principals Certificate will be issued in favour of HSDC sale counters so that the same can be got added in the license from DDA concerned by the **Regional Offices of the HSDC.**
15. The supplier will give the information under RTI Act-2005 if any required by anyone at any time.
16. Intending bidders will be mandatorily required to on online sign-up (create user

account) on the website <https://haryanaeprocurement.gov.in> to be eligible to

- participate in the e-Tender.
17. Tender documents can be downloaded online from the Portal: <https://haryanaeprocurement.gov.in>. As the Bids are to be submitted online and are required to be encrypted and digitally signed, the Bidders are advised to obtain Digital Signature Certificate (DSC) at the earliest. For obtaining Digital Certificate, the Bidders should follow Point No.2 under “Instructions to bidder on Electronic Tendering System”. The Bidders can download the tender documents from the Portal: <https://haryanaeprocurement.gov.in>. The interested bidders shall have to pay mandatorily e-Service fee (under document fee – Non refundable) of Rs.1000/- (Rupee one thousand only) online by using the service of secure electronic gateway. The secure electronic payments gateway is an online interface between bidders & online payment authorization networks.
 18. The Payment for document fee/ e-Service fee can be made by eligible bidders online directly through Debit Cards & Internet Banking.
 19. The Bid i.e. Technical Bid as well as Financial Bid is to be submitted online on web portal <https://haryanaeprocurement.gov.in>. However, the firms have option to submit the supporting documents as required to be supported along with Technical Bid either in on-line mode along with their Technical bids or in off-line mode in physical form to the office of **HSDC** by due date/time. In case supporting documents are to be supplied off-line in physical form, then it should be so specified in their Technical Bids & the supporting documents must be deposited in the office of **HARYANA SEEDS DEV. CORPN. LTD., PANCHKULA** before the due date/time of opening of Technical Bid. The financial bid/s of only those bidders/items will be opened who qualify on the basis of their Technical Bids. The date and time of opening of the Financial Bids will be intimated in the due course.

Bidders will have to procure/ should have legally valid Digital Signature Certificate as per Information Technology Act 2000, using which they can sign their electronic bids. Bidders can procure the same from any of the license certifying Authority of India or can contact “Help Desk”. In case bidders need any clarifications or if training required to participate in online tenders they can contact at Help Desk in below mentioned address:-

M/s. Nextenders (India) Pvt. Ltd;
O/o, Director, Supplies & Disposals, Haryana
SCO. No.09, 2nd Floor, Sector-16,
PANCHKULA – 134 108
E-mail: chandigarh@nextenders.com